

Sri Venkateswara Dental College and Hospital

Statutory declaration under Section 4(1) (b) of the RTI Act, 2005

Sr No.	Title	Details
1.	Name of the Organization	Sri Venkateswara Dental College and Hospital, Chennai
2.	Postal address of the organization	Sri Venkateswara Dental College and Hospital, Thalambur, Near Navalur, Off OMR, Chennai 600130
3.	Website	www.svdentalcollege.com
4.	E-mail	info.svdentalcollege.com
5.	Phone Number	7449000052
6.	Fax Number	044 - 2743 5770
7.	Approval and affiliation	Recognized by Dental Council of India, Ministry of Health & Family Welfare, Govt. of India Affiliated to The Tamil Nadu Dr MGR Medical University, Chennai
8.	Promoted by	Vels Institute of Science, Technology and Advanced Studies, Pallavaram, Chennai
9.	The Principal	Dr. Lodd Mahendra

Particulars of Organisation, Functions and duties

Sri Venkateswara Dental College and Hospital is a part of Vels Group of Institutions. The institution is a component of the University's Thalambur campus, and is focused towards being a center of excellence in teaching, learning and rendering high standards of dental service to the community.

The dental college started in the year 2007 with a strength of 100 undergraduate BDS seats, affiliated to Tamil Nadu Dr. MGR Medical University, Chennai and recognized by the Dental council of India. Postgraduate MDS courses have been started in four specialties in the year 2019 with 10 seats per year.

VISION:

To strive to make the institution a model of excellence with global standards of education and provide students with equal opportunities, assure freedom of thought and expression, and promote positive change and social justice for betterment of mankind.

MISSION:

To provide valid academic programs of practical and real world knowledge of dentistry to achieve professional and personal success in today's diverse and dynamic society; by providing excellent research support facilities and equipment, fostering a culture of assessment, accountability, academic integrity and lifelong learning.

CORE VALUES:

Integrity
Transparency
Social responsibility
Community and national welfare and development

Powers and duties of its officers and employees:

The Principal along with the Departments and various Committees are entrusted with the governance of Sri Venkateswara Dental College and Hospital. Core committees are involved in academic and administrative management. All the committees have well defined roles and autonomy to implement the policies and procedures adopted. Active participation of the faculty makes them proactive and part of decision making processes.

DEPARTMENTS

The institution has clinical and medical departments as per norms of the Dental Council of India

Clinical Departments

- 1. Department Of Oral Medicine**
- 2. Department Of Periodontics (with Post graduate program)**
- 3. Department Of Pedodontics and Preventive Dentistry**
- 4. Department Of Prosthodontics (with Post graduate program)**
- 5. Department Of Public Health Dentistry**
- 6. Department Of Conservative Dentistry And Endodontics (with Post graduate program)**
- 7. Department Of Orthodontics and Dentofacial orthopedics (with Post graduate program)**
- 8. Department Of Oral Pathology and Microbiology**
- 9. Department Of Oral and Maxillofacial Surgery**

• Medical Departments

- 10. Department Of Anatomy**
- 11. Department Of Physiology**
- 12. Department Of Biochemistry**
- 13. Department Of Pathology**
- 14. Department Of Microbiology**
- 15. Department Of Pharmacology**
- 16. Department Of General Medicine**
- 17. Department Of General Surgery**

Procedure followed in decision making process including channels of supervision and accountability:

All employees of Sri Venkateswara Dental College and Hospital have the CLOBAS app for academic activities, announcements, timetable, applying leave etc. All the patients visiting the hospital will be recorded in DENTO ONE software on daily basis using personalized ID. All the departments have separate user name and password for recording patient visits.

Through CLOBAS app students personal details, attendance. Academic assessments, payment of fees will be monitored.

All students and staffs are provided with individual ID for Learning Management System (LMS). All the study materials (Presentation of the lecture, academic schedule, Question bank) are updated regularly by the faculty for easy access of the students.

Biometric Management System (BMS) is followed for both students and faculty. The entry and exit time of all students and faculty within the campus are monitored on daily basis.

Entire campus is under CCTV surveillance.

The norms set by it for the discharge of its functions

Sri Venkateswara Dental College and Hospital is affiliated to The Tamil Nadu Dr.MGR Medical University follows the norms set by the university as well as the Dental Council of India (DCI) regulations.

Rules, Regulations, Instructions, manuals and records held by it or under its control or used by its employees for discharging its functions :

The Institute has rules, regulations which has to be followed by the students, faculty members, and all employees.

Statement of categories of documents that are held by it or under its control:

ACADEMICS

The curriculum is followed according to the affiliating University and the DCI. Attendance particulars are available as electronic and manual records. Internal assessment marks are compiled and automated before the final university examination. All the documents are catalogued year-wise and maintained as registers.

ADMINISTRATIVE

OP census registers are maintained digitally as well as manually. The procurement of materials are also made transparent. Stock registers are maintained at each department.

ACCOUNTS

The financial details are governed by e - Governance software.

Particulars of any arrangement that exists for consultation with or representation by, the members of the public in relation to the formulation of its policy or implementation:

The IQAC of the institution has member of public through which community participation in decision making is encouraged.
Feedback is obtained from patients who have undergone treatment in the Institution, based on which the inputs for the progression of hospital is implemented.
Feedback from parents also obtained during the Parent teacher meetings and necessary measures taken.
Feedback from peers and alumni is obtained and necessary action taken.

Statement of Committees and other bodies for the purpose of its advice:

The following committees along with the members, their roles and responsibilities will be made available to the public upon request.

- PARENTS – TEACHERS ASSOCIATION
- SEXUAL HARASSMENT
- DENTAL EDUCATION UNIT
- ANTI – RAGGING
- SPORTS & CULTURAL & ALUMNI
- PATIENT CO-ORDINATION & OUT-REACH
- GRIEVANCE REDRESSAL CELL

Directory for RTI contact

Sr. No.	Name	Designation	Contact Numbers	Email ID
01	Dr. Lodd Mahendra	Principal	7449000052	loddmahendra@svdentalcollege.com
02	Ms Sridevi	Public Information Officer	63746 99530	sridevi@svdentalcollege.com

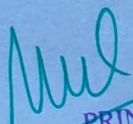
The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:

All employees of the institution receive the remuneration as per norms.

The budget allocated to each of its agency:

Available in the AQAR submitted for each year.

All information about the college is open for the public and it can be obtained by citizens of India.



PRINCIPAL

SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL
OFF. OMR NEAR - NAVALUR
THALAMBUR, CHENNAI-600 130.