

# **SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL**

## **INTERNAL QUALITY ASSURANCE CELL MEETING**

The IQAC meeting 2017-18 was held on 5<sup>th</sup> June, 2017 at 10:30 am in the Board room at Sri Venkateswara Dental College.

### **AGENDA:**

1. To improve the infrastructure and learning resources
2. To discuss about the student progression.
3. Planning programs and various social activities.



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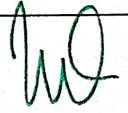
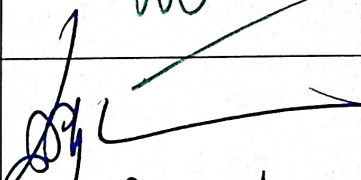
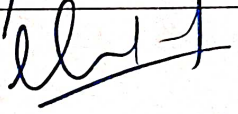
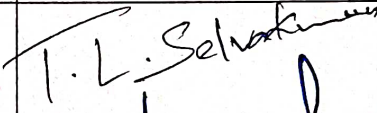
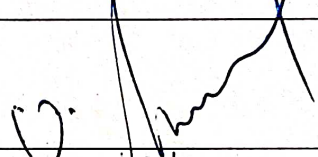


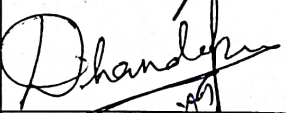
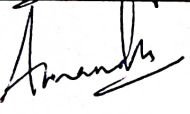


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## MINUTES OF THE MEETING

AGENDA	DETAILS OF DISCUSSION	ACTION TAKEN
To improve the infrastructure and learning resources.	To review the infrastructure and learning resources.	<p>Various new latest edition textbooks and journals were purchased.</p> <p>WI-FI connections were provided in each department and hostel.</p> <p>Reverse osmosis water coolers were provided in hostel mess.</p> <p>CCTV Cameras were installed in each lecture hall and college campus.</p>
To discuss about the student progression.	To acknowledge the student difficulties.	<p>University results analysis of each academic year was done. Number of students who secured various post graduate seats in prestigious institutions were enlisted.</p> <p>Mentor-mentee committees were formed, regular meetings were held</p>

<p>Planning programs and various social activities</p>		<p>and student difficulties were solved</p> <p>Regular parents teacher meetings were conducted</p> <p>Remedies classes for slow learners conducted</p> <p>Programs on various social activity day(oral cancer awareness day, environment day, no tobacco day)to incorporate human values and professional ethics conducted.</p> <p>Anti ragging and women empowerment programs were conducted</p>
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# LIST OF IQAC MEMBERS WHO ATTENDED THE MEETING 2017-2018

MEMBERS	DESIGNATION	SIGNATURE
Dr. Lodd Mahendra (Principal of Sri Venkateswara Dental College and Hospital)	Chairperson of IQAC	
Dr .D.P.Uma Magesh	Management member	
Dr. Muruganadham	Coordinator of IQAC	
Dr. T.L. Selvakumari	Staff member	
Dr. Arun Mozhi	Staff member	
Dr. Uma Revathi	Staff member	
Dr. Ramsay	Staff member	
Mr. Dhandapani	Senior administrative officer	
Dr. Anandhan S.	Student member	
Dr. Arjun Raj	Alumni/ staff member	
Mr .Mahendran	Member of local society	



PRINCIPAL

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# **SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL**

## **INTERNAL QUALITY ASSURANCE CELL MEETING**

The IQAC meeting 2018-19 was held on 4<sup>th</sup> June ,2018 at 10:00 am in the Board room of Sri Venkateswara Dental college and hospital, Chennai.

### **AGENDA:**

1. To discuss about the research work, innovations, extension activities.
2. To prepare, plan and execute for the upcoming post graduate inspection.



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# SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL


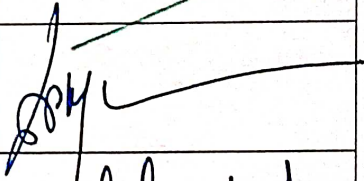
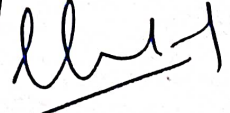
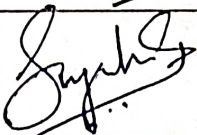
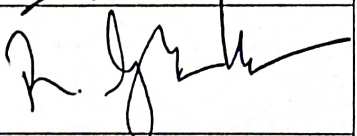
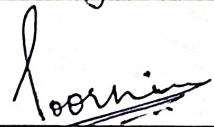


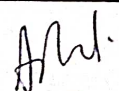
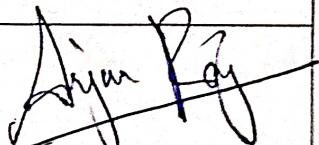
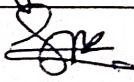
## MINUTES OF THE MEETING

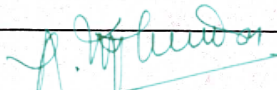
AGENDA	DETAILS OF DISCUSSION	ACTION TAKEN
To discuss on research work,innovations,extension activities.	Faculties were encouraged to undertake various research activities.	ICMR Research activity was undertaken by various departments.  Active participation in various intercollege competitions(MIDAS,SEED, Sangamam, KSR).
To prepare plan and execute for the PG inspection.	Status report of the post graduate inspection collected.	New equipments were purchased.  Lecture halls were renovated.  Numerous dental camps were conducted using mobile dental clinic.

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**LIST OF IQAC MEMBERS WHO ATTENDED THE MEETING -2018-19**

MEMBERS	DESIGNATION	SIGNATURE
Dr. Lodd Mahendra (Principal of Sri Venkateswara Dental College and Hospital)	Chairperson of IQAC	
Dr. D. P. Uma Magesh	Management member	
Dr. Muruganandham	Coordinator of IQAC	
Dr. Sujatha	Staff member	
Dr. Ganesh	Staff member	
Dr. Poorni	Staff member	
Dr. Kadhiresan	Staff member	
Mr. Ravi	Senior administrative officer	
Dr. Akshaya	Student member	
Dr. Arjun Raj	Alumni/ staff member	
Mr .Mahendran	Member of local society	



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# **SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL**

## **INTERNAL QUALITY ASSURANCE CELL MEETING**

The IQAC meeting 2019-20 was held on 3<sup>rd</sup> June ,2019 at 10:00 am in the Board room.

### **Agenda:**

1. To review the curricular aspects of post graduation education
2. To encourage outreach activities.
3. To assess the quality to treatment provided to the patients and student's education.



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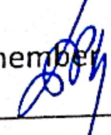
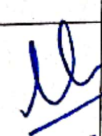
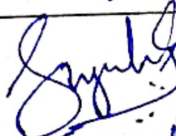
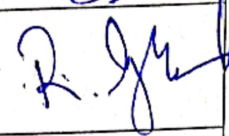
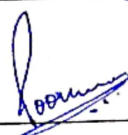
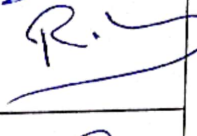

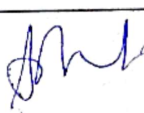
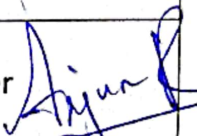
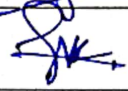
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# SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL

## MINUTES OF THE MEETING

AGENDA	DETAILS OF DISCUSSION	ACTION TAKEN
To review curricular aspects of post graduation education.	Review of curricular aspects and implementation of the curriculum .	Effective implementation of university curriculum ,academic calendar for under graduates and post graduates.
To encourage outreach activities	Outreach activity committee members were addressed and encouraged to conduct lot of awareness programs.	Cycle rally program to create awareness for general public in Oral cancer and road traffic accidents.  Awareness pamphlets were distributed.
To assess the quality of dental treatment and student's education.	Analysis of feedback for education and patient's treatment	Feedback collected from the students,teachers,employers,professional's about the curriculum.  Feedback about the treatment were collected from the patients and analyzed and reports were documented.  Self appraisal forms were collected from the staff every month to evaluate their performance.

MEMBERS	DESIGNATION
Dr. Lodd Mahendra (Principal of Sri Venkateswara Dental College and Hospital)	Chairperson of IQAC 
Dr. D. P. Uma Magesh	Management member 
Dr. Muruganandham	Coordinator of IQAC 
Dr. Sujatha	Staff member 
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**MINUTES OF THE IQAC MEETING**  
**ACADEMIC YEAR 2020-21**

# **SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL**

## **INTERNAL QUALITY ASSURANCE CELL MEETING**

The IQAC meeting 2020-21 was held on 2<sup>nd</sup> April, 2020 at 10:00 am through online in Zoom app.

### **AGENDA:**

- 1.To discuss and implement COVID -19 protocols in the campus.
- 2.To overcome the difficulties in the COVID-19 pandemic.
- 3.To provide proper dental treatment to the outpatients in the pandemic situations.
- 4.To provide effective teaching and learning during pandemic.




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# SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL

## MINUTES OF THE MEETING

AGENDA	DETAILS OF DISCUSSION	ACTION TAKEN
To implement COVID-19 protocols in the college.	National guidelines for safe dental practice for COVID-19 were discussed through online meeting and implemented.	<p>Low risk patients:</p> <ol style="list-style-type: none"><li>1. No active COVID – 19 symptoms, RT -PCR negative.</li><li>2.COVID-19 patients in whom 14 days have elapsed after resolution of the symptoms and /or RT-PCR negative</li></ol> <p>All dental procedures can be undertaken with appropriate precautions for low risk patients.</p> <p>High risk patients:</p> <ol style="list-style-type: none"><li>1.Patients with COVID symptoms.</li><li>2. Patients with RT-PCR positive.</li></ol> <p>High risk patients were referred to higher centres.</p> <p><b>Teleconsultation</b></p> <p>Prior teleconsultation will facilitate to identify patients requiring physical examination in the college campus.</p> 

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<p>To overcome difficulties in pandemic</p>	<p>Precautionary measures were discussed.</p>	<p>Fence barriers were placed to separate the general hospital from dental hospital.</p> <p>Rotatory schedule was drafted for staff to attend the patients.</p> <p>Sanitizers, N95 mask, PPE kit were provided to all the staff . Staff treated only emergency cases and triage was carried out.</p> <p>Public awareness banners and posters were placed inside and at the entrance of the college campus.</p>
<p>To provide dental treatment to the patients</p>	<p>Safe and proper treatment should be provided with strict protocols.</p>	<p><b>Screening of patients:</b></p> <p>Infrared thermometers were used to record body temperature .If positive, they were referred to General hospital for further management.</p> <p>Patients were enquired about the history of any fever, cough, cold, breathlessness, recent visit to abroad, any contact with covid positive patients.</p> <p>Patients were provided with face mask and strictly made them wear in the campus.</p> <p>Kabasura kudineer was provided to everyone at the college reception.</p>

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<p>To provide effective teaching and learning.</p>	<p>Online class schedule were discussed</p>	<p>Single common outpatient department was operated.</p> <p>Disinfection of the dental chairs immediately after attending each patients.</p> <p>Regulation fumigation was done.</p> <p>Online classes were decided to be taken through zoom app.</p> <p>Class schedule was drafted for each year</p> <p>Regular assignments and test series were conducted and assessed through Google classroom.</p> <p>Clinical oriented presentations were conducted through meeting.</p> <p>Students and staff were encouraged to attend webinars.</p>
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## MINUTES OF THE MEETING

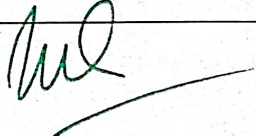
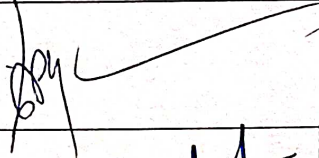
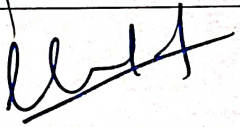

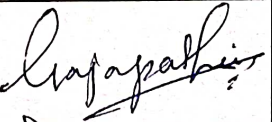



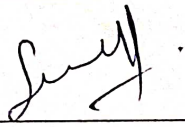
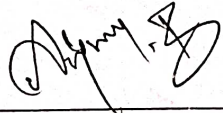

AGENDA	DETAILS OF DISCUSSION	CONCLUSION/ACTION TAKEN
Action plan for 2021-22	Offline classes were initiated for each year.	Effective COVID vaccination done for all the students and the health care providers.  Preparation of BDS and MDS academic calendar.  Covid protocols were followed in the classrooms and in the campus
To discuss student's support and Progression	Evaluation and improvement of student's welfare.	Mentor - mentee system was reformed for the academic year.
Faculty empowerment strategies	Faculty development programs and research activities	Memorandum of understanding (MOU )was signed with Meenaskhi Ammal dental College and Hospital for exchange of materials in education and research,publications,academic information  Faculty development program was conducted

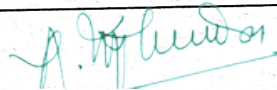
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### IQAC MEMBERS

MEMBERS	DESIGNATION	SIGNATURE
Dr. Lodd Mahendra (Principal of Sri Venkateswara Dental College and Hospital)	Chairperson of IQAC	
Dr. D. P. Uma Magesh	Management member	
Dr. Muruganandham	Coordinator of IQAC	
Dr. Abinesh	Staff member	
Dr. Gajapathi	Staff member	
Dr. Arun kumar	Staff member	
Dr. Shanmugapriya	Staff member	
Mr. Ravi	Senior administrative officer	
Dr. Sharanji	Student member	
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# **SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL**

## **INTERNAL QUALITY ASSURANCE CELL MEETING**

The IQAC meeting 2020-21 was held on 18<sup>th</sup> August, 2020 at 10:00 am through online in Zoom app.

### **AGENDA**

1. To discuss about the upcoming university examination for each year under COVID protocols.
2. Switching of online classes to offline mode under strict covid protocols.




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## MINUTES OF THE MEETING

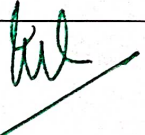
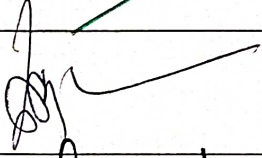
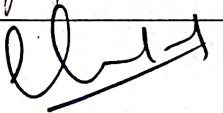

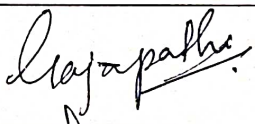


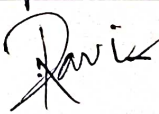
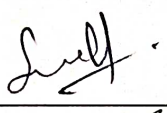


AGENDA	DETAILS OF DISCUSSION	ACTION TAKEN
To discuss about the upcoming university examinations.	University exams to be held in the college campus under strict COVID protocols.	<p>Online model exams and viva were held for each year through Google classroom.</p> <p>Online invigilation was done through Google meet.</p> <p>Evaluation of exam papers were done in Google classroom and marks were recorded.</p> <p>College campus ,hostel and mess were disinfected.</p> <p>Students were asked to bring negative RT-PCR test report for appearing in the university exam.</p> <p>Student's body temperature was checked before allowing for every exam.</p> <p> PRINCIPAL</p>

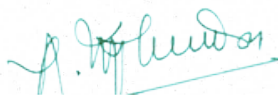
Switching online classess to offline under COVID protocol.	To initiate the regular theory and practical schedule.	<p>Symptomatic students were allowed to write the exams in the separate classrooms.</p> <p>During university practical exam,all the students wore N95 face mask and PPE kit for safety and precaution.</p> <p>Timetables were prepared to conduct offline classess</p> <p>Strict protocols were followed</p> <p>Students were urged to get vaccinated.</p>
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### LIST OF IQAC MEMBERS -2020-2021

MEMBERS	DESIGNATION	SIGNATURE
Dr. Lodd Mahendra (Principal of Sri Venkateswara Dental College and Hospital)	Chairperson of IQAC	
Dr. D. P. Uma Magesh	Management member	
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# **SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL**

## **MINUTES OF THE IQAC MEETING ACADEMIC YEAR 2021-22**

# **SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL**

## **INTERNAL QUALITY ASSURANCE CELL MEETING**

The IQAC meeting 2021-22 was held on 2nd February, 2022 at 10:00 am in the board room.

### **AGENDA:**

1. To discuss about the upcoming university inspection.
2. To discuss about the quality initiative program upcoming MOKSHAA 2022
3. Preparation and documentation for upcoming NAAC inspection



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# SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL

AGENDA	DETAILS OF DISCUSSION	CONCLUSION/ACTION TAKEN
UNIVERSITY INSPECTION	All the departments were instructed to prepare for the inspection.	Mock inspection was conducted for the document verification.
MOKSHAA 2022	Academic., Sports and cultural committee members were addressed and discussed in detail about the arrangements for the online guest lectures, academic activities .	Distribution of brochures to various colleges.  Students , faculties from the various colleges registered for scientific ,sports and cultural activities. Students from the foreign universities also registered
NAAC inspection	NAAC department co-ordinaators and Criterion Heads were addressed and discussed about each criteria updates.	NAAC team from Vels University visited svdch twice a week and monitored and assisted svdch faculties in NAAC work.



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THALAMBUR, CHENNAI-600 130.



## IQAC MEMBERS

MEMBERS	DESIGNATION
Dr. Lodd Mahendra (Principal of Sri Venkateswara Dental College and Hospital)	Chairperson of IQAC
Dr. D. P. Uma Magesh	Management member
Dr. Muruganandham	Coordinator of IQAC
Dr. Abhinesh	Staff member
Dr. Gajapathi	Staff member
Dr. Arun Kumar	Staff member
Dr. Shanmugapriya	Staff member
Mr. Ravi	Senior administrative officer —
Dr. Sharanji	Student member
Dr. Arjun Badimela	Alumni/ staff member
Mr. Mahendran	Member of local society



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**MINUTES OF THE IQAC MEETING**  
**ACADEMIC YEAR 2021-22**

# **SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL**

## **INTERNAL QUALITY ASSURANCE CELL**

### **MEETING**

The IQAC meeting 2021-22 was held on 5<sup>th</sup> July, 2021 at 10:00 am in the Board room at Sri Venkateswara Dental College.

#### **AGENDA:**

1. Action plan for 2021-22.
2. To discuss about the student's support and progression
3. Faculty empowerment strategies.

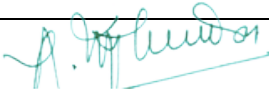


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## MINUTES OF THE MEETING

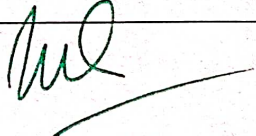
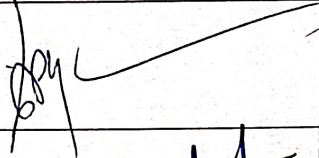
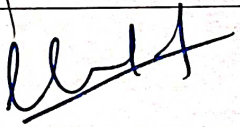

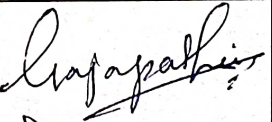



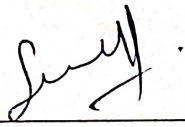
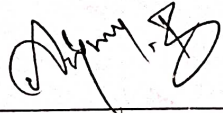

AGENDA	DETAILS OF DISCUSSION	CONCLUSION/ACTION TAKEN
Action plan for 2021-22	Offline classes were initiated for each year.	Effective COVID vaccination done for all the students and the health care providers.  Preparation of BDS and MDS academic calendar.  Covid protocols were followed in the classrooms and in the campus
To discuss student's support and Progression	Evaluation and improvement of student's welfare.	Mentor - mentee system was reformed for the academic year.
Faculty empowerment strategies	Faculty development programs and research activities	Memorandum of understanding (MOU )was signed with Meenaskhi Ammal dental College and Hospital for exchange of materials in education and research,publications,academic information  Faculty development program was conducted

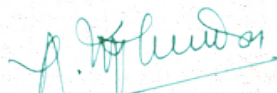


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