



SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL



(A unit of VELS Group, Pallavaram)

Approved by Government of Tamilnadu (Lr. No. TN35013/MCA-2/2003; dt.7.9.2006) Approved by Dental Council of India, New Delhi
Approved by Government of India Vide. F. No. V.12017/3/2003-DE, dt. 14.07.2007 & dt.08.11.2011. Ministry of Health & Family Welfare
Affiliated to the Tamil Nadu Dr.MGR Medical University

NAAC ACCREDITED

Off OMR, Near Navalur, Thalambur, Chennai - 600 130

Phone.:7449000052 / 53 / 54 Fax : 044 -2743 5770 E-mail : info@svdentalcollege.com www.svdentalcollege.com

Maintenance Management Committee Meeting

Date : 3 Feb- 2017

Minutes Of Meeting

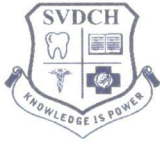
slno	Type of maintenance work	Work Location	Remarks
1	Plumbing Work 2 Area	Boys Hostel 2 nd , 3 rd floor	
2	Electrical Work 6 Rooms	Boys Hostel D block	
3	Civil work 2 area	Main Building Principal room backside, Enterence	
4	Main building Washroom Deep cleaning	Main Building Staff rest room	
5	Painting work	Hospital building and inside hostel	
6	Civil work EB room	EB room	

PRINCIPAL	
AO	S. Harikrishnan
MAINTANENCE MANAGER	
MAINTANENCE TEAM	
1. Mr. Jeevan.	V. Jey.
2. Mr. Thirunavikarasu.	
3. Mr. Praveenbabu.	B. Praveen Babu
4. Mr. Rajendran.	D. Rajendran
5. Mr. Bhooopathy.	M. Bhooopathy

Note:-

Electrical work in Hostel to be complete. Done by

Handwritten signature in green ink



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Maintenance Management Committee Meeting

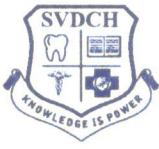
Date : June 22 - 2017

Minutes Of Meeting

slno	Type of maintenance work	Work Location	Remarks
1	Electrical work	Mainbuilding Oral medicine deptment, prostho deptment	
2	Plumbing work	Mainbuilding Back side,Chairman room	
3	RO Plant work	Mainbuilding Ro water	
4	Cleaning work	Garden Cleaning	
5	Painting work	Hospital OT Room	

PRINCIPAL	
AO	S. Hanikouehran
MAINTANENCE MANAGER	S. J. J. J.
MAINTANENCE TEAM	Foot
1. Mr. Joovan.	V. J. J.
2. Mr. Thirunavukarasu.	J. J. J.
3. Mr. Praveen Pabu.	D. Praveen Pabu
4. Mr. Rajendran.	D. Rajendran
5. Mr. Bhoopraty.	M. Bhoopraty

Note:-



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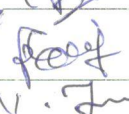

Phone.:7449000052 / 53 / 54 Fax : 044 -2743 5770 E-mail : info@svdentalcollege.com www.svdentalcollege.com

Maintenance Management Committee Meeting

Date May-22-2022

Minutes Of Meeting

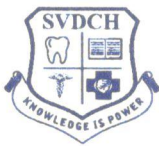
s/no	Type of maintenance work	Work Location	Remarks
1	Grill fixing work	EB Room	
2	Civil work	Compound wall Hospital Backside	
3	Tiles work	ODS deptment,Canteen washing Area	
4	Septitank cleaning work	Mainbuilding	
5	Garden work	Trees Cutting ,Garden cleaning in mainbuilding	
6	Carpentry work	Hostel doors	
7	Plumbing work	Mainbuilding Staff Rest room	
8	Netlen work	Hostel A Block 2 nd Floor	

PRINCIPAL	
AO	
MAINTANENCE MANAGER	
MAINTANENCE TEAM	
1. Mr. Jeevan.	
2. Mr. Thirunavukarasu.	
3. Mr. Praveenbabu.	B. Praveen Babu
4. Mr. Rajendran.	D. Rajendran
5. Mr. Bhoopathy.	M. Bhoopathy

Note:-

Septitank (SOP) done Clean complete & ready





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Maintenance Management Committee Meeting

Date :Jan-19-2022

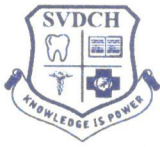
Minutes Of Meeting

slno	Type of maintenance work	Work Location	Remarks
1	Painting Work	Auditorium, Pedo deptment	
2	Carpentry work	Library cupboard work	
3	Civil work	Mainbuilding Enterece Side work	
4	Garden work	Mainbuilding, Hostel	
5	Drainage pipe line work	Mainbuiling, Hospital	
6	Gardening work	Hospital Enterece both side	
7	Tiles work	Pedo deptment	
8	AC fixing work	AD room , Minor OT in surgery deptment	
9	Fall ceiling work	Minor OT In surgery Deptment	

PRINCIPAL	
AO	
MAINTANENCE MANAGER	
MAINTANENCE TEAM	
1. Mr. Jeevan	
2. Mr. Thirunavukarasu.	
3. Mr. Praveen baby.	
4. Mr. Rajendran.	
5. Mr. Bhooopathy.	

Note:-

Main Buidy work To be Completed Dne daily



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Maintenance Management Committee Meeting

Date :Oct-8-2021

Minutes Of Meeting

s/no	Type of maintenance work	Work Location	Remarks
1	Water tank work	Mainbuilding Terrace	
2	Concrete work	EB Room	
3	Civil work	Mainbuilding terrace Girls & boys	
4	Drainage work	Hostel Drainage pipe line work,Hospital	
5	Rough Patches cleaning work	Mainbuilding Backside	
6	Rain water ditch work	Mainbuilding Right side near car parking area	
7	Deep Cleaning work	B block Rest Room,Hospital patient & Doctors rest room	
8	Plumbing work	EB Room	
9	Carpentry work	Hospital rest room doors	

PRINCIPAL	
AO	
MAINTANENCE MANAGER	
MAINTANENCE TEAM	
1. Mr. Jeevan	
2. Mr. Thiruhavakarasu.	
3. Mr. Praveen baby.	
4. Mr. Rajendran.	
5. Mr. Bhooopathy.	

Note:- EB Room close & Hostel Building



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Maintenance Management Committee Meeting

Date :August-23-2021

Minutes Of Meeting

slno	Type of maintenance work	Work Location	Remarks
1	civil work	Mainbuilding canteen,store back side	
2	Water line work	Mainbuilding	
3	Plumbing work	mainbuilding,Hostel	
4	Sump work	Hospital & Mainbuilding	
5	Compound wall work	Mainbuilding	
6	Well cover work	Mainbuilding principal room backside	
7	Water tank cleaning work	Mainbuilding	
8	Garden cleaning work	Mainbuilding	
9	Septitank work	Mainbuilding	

PRINCIPAL	
AO	S. Sankar
MAINTANENCE MANAGER	G. Srinivas
MAINTANENCE TEAM	P. Srinivas
1. Mr. Joevan.	V. Jey
2. Mr. Thirunavukarasu.	J. Srinivas
3. Mr. Praveen babu.	B. Praveen Babu
4. Mr. Rajendran.	D. Praveen
5. Mr. Bhoothadhy.	M. Praveen

Note:-

Labels Tanc com. Compl. & Sump work

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Maintenance Management Committee Meeting

Date :Apr-9-2021

Minutes Of Meeting

s/no	Type of maintenance work	Work Location	Remarks
1	Plumbing work	Admin Block	
2	civil work	Hospital	
3	Water line work	SOP & main divider	
4	Plumbing work	Canteen	
5	Sump work	Canteen , Minbuilding	
6	Deep cleaning work	Mainbuilding 1,2,3 floor Gents Rest rooms both student & Staff s	
7	Carpentry work	Hospital,Hostel Rest rooms 5 nos	
8			
9			

PRINCIPAL	
AO	S. A. Sankararaj
MAINTANENCE MANAGER	G. D. S. S.
MAINTANENCE TEAM	
1. Mr. Jeevan.	V. Jeyaraj
2. Mr. Thirumavukaraly.	T. G. S.
3. Mr. Praveep babu.	P. Praveep Babu
4. Mr. Rajendran.	D. Rajendran
5. Mr. Bhoothathy.	M. Bhoothathy

Note:-

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Maintenance Management Committee Meeting

Date Jan-05-2021

Minutes Of Meeting

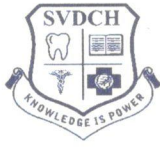
slno	Type of maintenance work	Work Location	Remarks
1	Grill fixing work	EB Room	
2	Civil work	Prosthodontics dept wall broken work, Canteen sink fixing	
3	Tiles work	Hostel, Lecture hall	
4	Septitank cleaning work	Mainbuilding	
5	Planting work	Compound wall inner side, Pedo dept & car parking Area	
6	STP Plant work	Mainbuilding, Hospital	
7	Plumbing work	Hostel A block Tank work	
8	Carpentry work	Auditorium Board room Door work, Canteen door work	
9	Netlen work	Boys Hostel & Girls Hostel	

PRINCIPAL	
AO	<i>S. Hanumanth</i>
MAINTANENCE MANAGER	<i>S. Srinivas</i>
MAINTANENCE TEAM	<i>Praveen</i>
1. Mr. Joevan,	<i>V. Jey</i>
2. Mr. Thirunavukarasu,	<i>T. Srinivas</i>
3. Mr. Praveen babu.	<i>P. Praveen Babu</i>
4. Mr. Rajendran,	<i>D. Praveen</i>
5. Mr. Bhooopathi	<i>M. Praveen</i>

Note:-

Hostel & Prosthodontics dept work. Done by

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Maintenance Management Committee Meeting

Date :Sep-3-2020

Minutes Of Meeting

slno	Type of maintenance work	Work Location	Remarks
1	Civil Work	car parking area side wall & canteen kitchen room.	
2	Interlock stone fixing	Hostel Ground floor	
3	Electrical work	Pedo deptment Dental chair Electrical line work	
4	Painting work	Auditorium,Pedo deptment	
5	Fall ceiling work	Minor OT surgery deptment,ODS deptment	
6	Divider Work	2 nd Main Gate to Hospital & Hostel	
7	Deep cleaning work	Boys hostel rest rooms	
8	Fall ceiling work	ODS deptment PG	
9	Ac fixing	Mainbuilding Accounts,AO Room	

PRINCIPAL	
AO	S. Jackson
MAINTANENCE MANAGER	G. D. R. J.
MAINTANENCE TEAM	
1. Mr. Jeevan.	V. Jey.
2. Mr. Thirupavakaras.	T. J. S.
3. Mr. Praveen babu.	B. Praveen
4. Mr. Rajendran.	D. R.
5. Mr. Bhoothoorthy.	M. B.

Note:-

ODS Dept & Mainbuldy

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Maintenance Management Committee Meeting

Date : May-20-2020

Minutes Of Meeting

slno	Type of maintenance work	Work Location	Remarks
1	Civil work	Preclinic prostho,Endo Lab	
2	Compound wall Designing work	Mainbuilding compound wall	
3	Painting work	Boys Hostel B block	
4	Electrical work	Radiology,Hostel heater fixing,AC fixing in mainbuilding	
5	Plumbing work	New canteen,Hospital general ward	
6	Carpentry work	Library	
7	Garden Planting work	Hospital,Mainbuilding Enterece	
8	Cleaning work	Play ground ,Car parking Area	

PRINCIPAL	
AO	S. Hari Krishnan
MAINTANENCE MANAGER	G. Ganesh
MAINTANENCE TEAM	
1. Mr. Jeevan.	V. Jey.
2. Mr. Thirunavukarasu.	T. Jey.
3. Mr. Praveenbabu.	B. Praveen Babu
4. Mr. Rajendran.	D. Rajendran
5. Mr. Bhoothadhy.	M. Bhoothadhy

Note:-

Library & Endo & Prost. Dept

(Handwritten signature in green ink)



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Maintenance Management Committee Meeting

Date : Feb 5-2020

Minutes Of Meeting

s/no	Type of maintenance work	Work Location	Remarks
1	Electrical work	Mainbuilding, oral surgery deptment	
2	civil work	Perio &Ortho deptment	
3	Carpentry work	Hostel Cot,Mainbuilding ground floor rest room work	
4	Foundation work	Mainbuilding Enterence	
5	Plumbing work	Hospital drainage pipe work,ODS deptment	
6	Painting work	ODS deptment,canteen dining hall	
7	Water pipe line work	Hospital,Canteen	
8	Compressor work	Mainbuilding Prostho deptment	
9	Deep cleaning work	3 rd &2 nd floor Gents rest rooms	

PRINCIPAL	
AO	S. Hanikrishnas
MAINTANENCE MANAGER	A. Jeyaraj
MAINTANENCE TEAM	
1. Mr. Jeovan	
2. Mr. Thirunavukarasu.	
3. Mr. Praveen babu.	
4. Mr. Rajendran.	B. Praveen Babu D. Jeyaraj
5. Mr. Bhoo Prathy.	M. B. Prathy

Note:-

Deep cleaning work is done in Campus

(Handwritten signature in green ink)



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Maintenance Management Committee Meeting

Date :Nov-19 -2019

Minutes Of Meeting

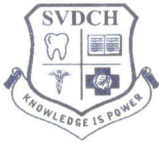
sln0	Type of maintenance work	Work Location	Remarks
1	AC fixing work	Lecture Hall 1	
2	Electrical work 4 rooms	Boys & Girls Hostel	
3	Painting work 2 Area	Canteen Kitchen room,Radiology room	
4	Tiles work	Oral path deptment,Biochemistrydeptment	
5	civil work	Prosthodontics deptment wall work	
6	STP work	Mainbuilding	
7	Plumbing work 3 Area	Staff Quarters,Canteen,Hospital	
8	Electric Panel board work	Mainbuilding	
9	Rest room deeping work	Hostel A block & Mainbuilding 1 st floor student restroom	

PRINCIPAL	
AO	S. Hari Kumar
MAINTANENCE MANAGER	S. S. S. S.
MAINTANENCE TEAM	S. S. S.
1. Mr. Jeevan	T. V. Jey.
2. Mr. Thirunavukarasu.	T. J. S.
3. Mr. Praveen babu.	P. P. S.
4. Mr. Rajendran.	D. S.
5. Mr. Bhoopathy.	M. S.

Note:-

Hostel cum a STP

(Handwritten signature in green ink)



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Maintenance Management Committee Meeting

Date : March 7-2019

Minutes Of Meeting

sln0	Type of maintenance work	Work Location	Remarks
1	Electrical work	Canteen ,play ground	
2	Footway stones work	Hospital, Temple	
3	Cleaning work	Hostel Staff quarters	
4	Compund wall work	Hostel Backside	
5	RO Plant work	Hospital Ro water	
6	Plumbing work	Mainbuilding ,Auditorium,Boadroom	
7	Garden work	Mainbuilding,Hospital	
8	Bore well work	Mainbuilding,Bore well motor	
9	Gate Alteration work	Both Boys & Girls Hostel 2 nd floor	
10	Cable work	Gate to Mainbuilding	
11	Painting work	Hostel 3 rd floor Balcony	
12	Carpentry work	Ortho deptment cupboard work	
13	civil work	Oral path deptment & Phsiology deptment	

PRINCIPAL	
AO	S. Hanikrishnan
MAINTANENCE MANAGER	[Signature]
MAINTANENCE TEAM	[Signature]
1. Mr. Jeevan.	V. Jey
2. Mr. Thirunavukarasu.	T. Jey
3. Mr. Praveen babu.	B. Praveen
4. Mr. Rajendran.	D. Rajan
5. Mr. Bhooopathy.	M. Bapth

Note:- Cable work & RO work .

[Signature]



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Maintenance Management Committee Meeting

Date :Oct-24 -2018

Minutes Of Meeting

slno	Type of maintenance work	Work Location	Remarks
1	Cot Repair work	Girls Hostel	
2	Civil work	Canteen ,Mainbuilding Terrace	
3	Motor Repair work	Hostel, Canteen ,Mainbuilding	
4	Compound wall designing work	Mainbuilding Main compound wall	
5	Painting work	Canteen Wash room area, Hostel 1 st floor	
6	Tiles work	Mainbuilding,Biochemistry deptment	
7	Electrical work	Mainbuilding Perio deptment	

PRINCIPAL	
AO	S. Hanu Krishnan
MAINTANENCE MANAGER	<i>[Signature]</i>
MAINTANENCE TEAM	<i>[Signature]</i>
1. Mr. Jeevan.	V. Jey.
2. Mr. Thirunavukarasu.	<i>[Signature]</i>
3. Mr. Praveenbabu.	P. Praveen Babu
4. Mr. Rajendran.	<i>[Signature]</i>
5. Mr. Bhoothathy.	M. Boopath

Note:-

Civil work & electrical work closed immediately

[Signature]



SRI VENKATESWARA DENTAL COLLEGE & HOSPITAL



(A unit of VELS Group, Pallavaram)

Approved by Government of Tamilnadu (Lr. No. TN35013/MCA-2/2003; dt.7.9.2006) Approved by Dental Council of India, New Delhi
Approved by Government of India Vide. F. No. V.12017/3/2003-DE, dt. 14.07.2007 & dt.08.11.2011. Ministry of Health & Family Welfare
Affiliated to the Tamil Nadu Dr.MGR Medical University

NAAC ACCREDITED

Off OMR, Near Navalur, Thalambur, Chennai - 600 130

Phone.:7449000052 / 53 / 54 Fax : 044 -2743 5770 E-mail : info@svdentalcollege.com www.svdentalcollege.com

Maintenance Management Committee Meeting

Date :July-11-2018

Minutes Of Meeting

slno	Type of maintenance work	Work Location	Remarks
1	Tiles work	Mainbuilding,Canteen,Auditorium	
2	Carpentry work	Both Boys hostel&Girls Hostel	
3	Plumbing work C block	Hostel	
4	Chair welding work	Mainbuilding	
5	Welding work 5rooms	Hostel A block 5 rooms window	
6	Civil work	Mainbuilding,Hostel	
7	Painting Work	Hostel inner & outside	
8	Sink Fixing work	Hostel	

PRINCIPAL	
AO	S. Hanikrishnan
MAINTANENCE MANAGER	[Signature]
MAINTANENCE TEAM	[Signature]
1. Mr. Jeevan.	V. Jey
2. Mr. Thirunavukarasu.	[Signature]
3. Mr. Praveenbabi.	B. Praveen Kumar
4. Mr. Rajendran.	[Signature]
5. Mr. Bhoochathy.	M. B. [Signature]

Note:-

again by a Hostel civil work

[Handwritten signature]



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Maintenance Management Committee Meeting

Date : 09 - Jan-2018

Minutes Of Meeting

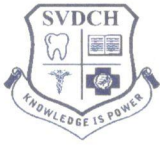
slno	Type of maintenance work	Work Location	Remarks
1	Screen Fixing work	Girls Hostel, Mainbuilding	
2	Civil work	Hostel 1 st floor Balcony	
3	Plumbing work	Mainbuilding, perio deptment	
4	Electrical work	Canteen Kitchen roon	
5	Divider civil work	Mainbuilding Entereence	
6	Road work	Hospital, Temple, Mainbuilding	
7	Wall Damage work	Mainbuilding, 1 st gate	
8	Street light fixing work	Mainbuilding 1 st , 2 nd gate road	
9	Painting work	Canteen Dining hall	

PRINCIPAL	
AO	S. Hanikrishnan
MAINTANENCE MANAGER	K. Srinivas
MAINTANENCE TEAM	V. Jey.
1. Mr. Jeevan.	T. P. S.
2. Mr. Thirunavukarasu.	B. Praveen Kumar
3. Mr. Praveen babu.	D. R. S.
4. Mr. Rajendran.	Mr. B. S. R.
5. Mr. Bhaskarthy.	

Note:-

Canteen work done & Civil work

(Handwritten signature)



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Maintenance Management Committee Meeting

Date :09 – Jan-2018

Minutes Of Meeting

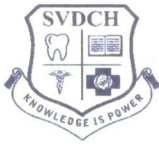
sno	Type of maintenance work	Work Location	Remarks
1	Screen Fixing work	Girls Hostel, Mainbuilding	
2	Civil work	Hostel 1 st floor Balcony	
3	Plumbing work	Mainbuilding, perio deptment	
4	Electrical work	Canteen Kitchen room	
5	Divider civil work	Mainbuilding Enterece	
6	Road work	Hospital, Temple, Mainbuilding	
7	Wall Damage work	Mainbuilding, 1 st gate	
8	Street light fixing work	Mainbuilding 1 st , 2 nd gate road	
9	Painting work	Canteen Dining hall	

PRINCIPAL	
AO	S. Hanikrishnan
MAINTANENCE MANAGER	[Signature]
MAINTANENCE TEAM	[Signature]
1. Mr. Joevan.	V. Jey.
2. Mr. Thirunavukarasu.	[Signature]
3. Mr. Praveenbabu.	B. Praveen Anan.
4. Mr. Rajendran.	[Signature]
5. Mr. Bhoopathy.	M. Boopathy

Note:-

Wall Damage civil work to be complete.

[Signature]



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Maintenance Management Committee Meeting

Date : 06-Sep- 2017

Minutes Of Meeting

s/no	Type of maintenance work	Work Location	Remarks
1	Plumbing work	Mainbuilding Oral medicine deptment, prosthodontics deptment	
2	Electrical work	Mainbuilding Back side,Chairman room	
3	Tiles work	Mainbuilding ,Perio deptment	
4	Cleaning Work	Hospital 1 st floor	
5	Tiles work	Mainbuilding,ortho deptment staff room	
6	Garden work	Hospital backside Grass cutting,Trees cutting	

PRINCIPAL	
AO	S. Hanikrishnan
MAINTANENCE MANAGER	[Signature]
MAINTANENCE TEAM	[Signature]
1. Mr. Jeevan.	V. Jey.
2. Mr. Thirunavukarasu.	T. [Signature]
3. Mr. Praveen babu.	B. Praveen Babu
4. Mr. Rajendran.	D. [Signature]
5. Mr. Bhoopadhy.	M. Bhoopadhy

Note:-

Gardens work & electrical work. Compli status.

[Signature]



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Maintenance Management Committee Meeting

Date :

Minutes Of Meeting

s/no	Type of maintenance work	Work Location	Remarks
1	Painting work	Hostel 1 st floor	
2	Carpentry work	Hostel 3 rd floor rest room	
3	Plumbing work	Boys Hostel Ground floor	
4	Tank work	Mainbuilding	
5	Welding work	Canteen Main gate	
6	Painting work	Canteen Inner & outside	
7	Compound wall work	Mainbuilding compound wall	

PRINCIPAL	
AO	S. Harikrishnan
MAINTANENCE MANAGER	
MAINTANENCE TEAM	
1. Mr. Jeevan.	V. Jey.
2. Mr. Thirunavukarasu.	
3. Mr. Praveen babu.	B. Praveen Babu
4. Mr. Rajendran.	D. Rajendran
5. Mr. Bhooopathy.	M. Bhooopathy

Note:-

Canteen Paints a weldin work to be completed