

### YEARLY STATUS REPORT - 2020-2021

Part A			
Data of the Institution			
1.Name of the Institution	Sri Venkateswara dental college and hospital		
• Name of the Head of the institution	Dr Lodd Mahendra		
Designation	Principal		
• Does the institution function from its own campus?	Yes		
Phone No. of the Principal	04432006603		
Alternate phone No.	7449000052		
Mobile No. (Principal)	9840124020		
• Registered e-mail ID (Principal)	loddmahendra@gmail.com		
Alternate Email ID	info@svdentalcollege.com		
• Address	Thalambur, Near Navalur, Off OMR		
• City/Town	Chennai		
• State/UT	Tamil Nadu		
• Pin Code	600130		
2.Institutional status			
Affiliated / Constitution Colleges	Affiliated		
• Type of Institution	Co-education		
• Location	Rural		

<ul> <li>Financial Status</li> </ul>			Privat	e				
• Name of the Affiliating University			The Tamil Nadu Dr MGR Medical University					
Name of the IQAC Co-ordinator/Director			Dr J Muruganandhan					
• Phone No.			04432006603					
Alternate phone No.(IQAC)								
• Mobile N	0:			917631	1026			
• IQAC e-r	nail ID			iqac@s	vdent	calcollege	.c	om
• Alternate	e-mail address (	IQAC)		naacsv	dc@gr	mail.com		
3.Website address (Web link of the AQAR (Previous Academic Year)			AR	http://svdentalcollege.com/NAAC/A QAR-2019-20.pdf				
4.Was the Academic Calendar prepared for that year?			Yes					
• if yes, whether it is uploaded in the Institutional website Web link:			No					
5.Accreditation	Details							
Cycle	Grade	CGPA	1	Year of Accredita	ation	Validity from	n	Validity to
Cycle 1	В	2	.6	201	5	01/05/201	.5	30/04/2020
6.Date of Establ	ishment of IQA	С		01/06/2016				
7.Provide the lis IUCTE/CSIR/D	•					CSSR/		
Institution/ Depa ment/Faculty	art Scheme		Funding	agency		of award duration	Aı	mount
0	Nil		Ni			Nil		Nil
8.Whether composition of IQAC as per latest NAAC guidelines			r latest	Yes				
• Upload latest notification of formation of IQAC			View File	2				

9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• (Please upload, minutes of meetings and action taken report)	<u>View File</u>
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC dur	ing the current year (maximum five bullets)
• Online model theory exams and vi Google classroom. • Online invigil through Google meet. • Evaluation Google classroom and recorded for to discuss about conducting the un	of the exam papers were done in each student. • Meeting was held

campus under COVID-19 protocol. • College campus, hostel and college mess were disinfected.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
To discuss about the upcoming university exams for each year under COVID-19 protocol.	<ul> <li>Online model theory exams and viva were held for each year through Google classroom.</li> <li>Online invigilation for the model exam was done through</li> <li>Google meet.</li> <li>Evaluation of the exam papers were done in Google classroom and recorded for each student.</li> </ul>
To discuss about switching online classes to offline under COVID-19 protocol.	• Timetables were prepared for students of each year to conduct offline classes. • COVID-19 protocols were followed during offline classes. • Students were urged to get vaccinated against COVID-19 as soon as possible.
13.Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	
Name	Date of meeting(s)
	Date of meeting(s)
Name	
Name Nil 14.Does the Institution have Management	Nil Yes
Name Nil 14.Does the Institution have Management Information System?	Nil Yes
Name Nil Name Nil Name Nil Nil Name Nil Nil Name	Nil Yes
Name Nil Name Nil Name Nil Nil Name Nil Nil Name	Nil       Yes       Trodules currently operational
Name Nil 14.Does the Institution have Management Information System? • If yes, give a brief description and a list of Extended	Nil       Yes       Trodules currently operational

File Description	Documents		
Data Template	<u>View File</u>		
2.2	79		
Number of outgoing / final year students during the year:			
File Description	Documents		
Data Template	<u>View File</u>		
2.3	100		
Number of first year students admitted during the y	rear		
File Description	Documents		
Data Template	<u>View File</u>		
4.Institution	tion		
4.1	441		
Total expenditure, excluding salary, during the year (INR in Lakhs):			
File Description	Documents		
Data Template	<u>View File</u>		
5.Teacher			
5.1	101		
Number of full-time teachers during the year:			
File Description	Documents		
Data Template	<u>View File</u>		
5.2	101		
Number of sanctioned posts for the year:			
File Description	Documents		
Data Template	<u>View File</u>		
Par	t B		

#### CURRICULAR ASPECTS

#### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum planning, delivery and evaluation through a well defined process as prescribed by the respective regulatory councils and the affiliating University.

Our institution has a policy of delivering the curriculum to cater to the updated course requirements of dental professionals. As per the statutory requirements of the Dental council of India and the affiliating University, the curriculum is diligently implemented. We have ongoing consultations with all major stakeholders like the faculty, students, academic peers and parents in order to provide the best possible mode of planning and implementation of the curriculum. Although the IQAC and the academic committees headed by the Principal and the department Heads direct and prepare the academic calendar, the individual departments have been given leeway to design curriculum delivery as per their expertise. The teaching schedules are planned in advance and implemented with documentation.

In the current year due to the pandemic the annual meeting was devoted to planning the current year keeping the disruptions caused by the lockdowns.

File Description	Documents	
Minutes of the meeting of the college curriculum committee	Nil	
Any other relevant information.	Nil	

**1.1.2** - Number of fulltime teachers participating in BoS /Academic Council of Universities during the year. (Restrict data to BoS /Academic Council only)

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e	5	

File Description	Documents
Details of participation of teachers in various bodies(Data Template)	<u>View File</u>
Scanned copies of the letters supporting the participation of teachers	No File Uploaded
Any other relevant information	No File Uploaded

#### 1.2 - Academic Flexibility

## **1.2.1** - Number of inter-disciplinary / inter-departmental courses /training across all the Programmes offered by the College during the year

#### 1.2.1.1 - Number of courses offered across all programmes during the year

#### 0

File Description	Documents
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	No File Uploaded
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
Any other relevant information	No File Uploaded

## **1.2.2** - Number of students enrolled in subject-related Certificate/ Diploma / Add-on courses as against the total number of students during the year

0

File Description	Documents
Details of the students enrolled in subject-related	No File Uploaded
Certificate/Diploma/Add-on courses	No File Uploaded
Any other relevant information	No File Uploaded

#### **1.3 - Curriculum Enrichment**

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and sustainability, human values, health determinants, Right to Health and emerging demographic issues and Professional Ethics into the Curriculum as prescribed by the University / respective regulative councils

Our curriculum imparts behavioral and social sciences to students. Personality development and counseling programs are conducted by staff to eliminate stress and anxiety, learn concepts of time and resource management etc. There are programs within the course teaching basic psychology, behavioral development (especially of child, adolescent and geriatric), and community values. Our students are trained in medical ethics. The code of conduct of medical professionals is imparted through direct training and observation in all stages of the programs. We also have an ethics committee which sets standards for ethical conduct of projects and experiments in clinical studies. Our curriculum imparts all the salient features of the Dentist Act of 1948 (and subsequent amendments) to familiarize the students with their legal responsibilities and duties, and the dangers of negligence. They are educated to the methods of patient care using a humane and caring approach, keeping in mind safety and security of the patient in every juncture. During the conduct of clinical studies the concept of informed consent and ethical treatment of research subjects are emphasized. They are also exposed to the option of serving inforensic departments where forensic dental specialists using their expertise to aid enforcement agencies in many ways

File Description	Documents
List of courses with their descriptions	Nil
Any other relevant information	Nil

## **1.3.2** - Number of value-added courses offered during the year that impart transferable and life skills

0

File Description	Documents
Number of value-added courses offered during the year that impart transferable and life sk	No File Uploaded
List of-value added courses (Data template)	No File Uploaded
Any other relevant information	No File Uploaded

#### **1.3.3** - Number of students enrolled in the value-added courses during the year

File Description	Documents
List of students enrolled in value- added courses (Data template)	No File Uploaded
Any other relevant information	No File Uploaded

## **1.3.4** - Number of students undertaking field visits/Clinical / industry internships/research projects/industry visits/community postings (data for the academic year)

•			
File Description	Documents		
Any other relevant information	No File Uploaded		
List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)	No File Uploaded		
Total number of students in the Institution	No File Uploaded		
1.4 - Feedback System			
1.4.1 - Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Students Teachers Employers Alumni ProfessionalsB. Any 3 of the above			
File Description	Documents		
Stakeholder feedback reports as	<u>View File</u>		

Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	<u>View File</u>
URL for feedback report	Nil
Data template	<u>View File</u>
Any other relevant information	No File Uploaded

1.4.2 - Feedback on curricula and syllabi obtained from stakeholders is processed in terms of: Options (Opt any one that is applicable): Feedback collected, analyzed and action taken on feedback besides such documents made available on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected	в.	Any	3	of	the	Above
not collected						

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	No File Uploaded
Any other relevant information	No File Uploaded

#### **TEACHING-LEARNING AND EVALUATION**

#### 2.1 - Student Enrollment and Profile

2.1.1 - Due consideration is given to equity and inclusiveness by providing reservation of seats to all categories during the admission process.

## **2.1.1.1** - Number of seats filled against seats reserved for various categories as per applicable reservation policy during the year

0

File Description	Documents
Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)	No File Uploaded
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state OBC, SC and ST cell every year.	No File Uploaded
Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution	No File Uploaded
Information as per data template	<u>View File</u>
Any other relevant information	No File Uploaded

#### 2.1.2 - Number of seats filled in for the various programmes as against the approved intake

File Description	Documents
Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same	No File Uploaded
Any other relevant information	No File Uploaded
Data template	<u>View File</u>

2.1.3 - Number of Students enrolled demonstrates a national spread and includes students from other states

#### 2.1.3.1 - Number of students from other states; during the year

1	
File Description	Documents
Total number of students enrolled in th	No File Uploaded
E-copies of admission letters of the students enrolled from other states	No File Uploaded
Institutional data in prescribed format (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

#### 2.2 - Catering to Student Diversity

2.2.1 - The Institution assesses the learning	B. Any 3 of the Above
levels of the students, after admission and	
organizes special Programmes for advanced	
learners and slow performers The Institution:	
Follows measurable criteria to identify slow	
performers Follows measurable criteria to	
identify advanced learners Organizes special	
programmes for slow performers Follows	
protocol to measure student achievement	

File Description	Documents
Any other relevant information	No File Uploaded
Criteria to identify slow performers and advanced learners and assessment methodology	<u>View File</u>
Details of special programmes for slow performers and advanced Learners	No File Uploaded
Student participation details and outcome records	No File Uploaded

#### **2.2.2 - Student - Fulltime teacher ratio (data for the academic year)**

Number of Students	Number of Full Time Teachers
465	102

File Description	Documents
List of students enrolled in the preceding academic year	No File Uploaded
List of full time teachers in the preceding academic year in the college	No File Uploaded
Institutional data in prescribed format (data templates)	<u>View File</u>
Any other relevant information	No File Uploaded

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individual students (extramural activities/beyond the classroom activities such as student clubs, cultural societies, etc)

The institution in association with the Student council does the following

Planning for intra and inter college cultural and sports events

Encouraging student participation in extramural activities Organizing Conferences and conventions - most notably the successful conduct of the Indian Dental convention (MOKSHAA). The annual mega event has thousands of delegates from more than 30 dental institutions throughout India. Communication of student issues to the Principal and Management and providing assistance to resolution of student issues. Resolving potential inter-student conflicts especially related to issues like fresher integration into the

#### student population. Funding is provided for conduct of programs.

File Description	Documents
Appropriate documentary evidence	Nil
Any other relevant information	Nil

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experiential learning Integrated/inter disciplinary learning Participatory learning Problem solving methodologies Self-directed learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-based learning Role play

The specifics of teaching are tailored based on student needs. Students are actively encouraged to create knowledge-based initiatives like projects, seminars, posters, models, table clinics, documentaries, field training in the form of rallies, screening and treatment camps etc. They are encouraged to learn from a variety of sources including scientific journals, e-learning and internet databases. These methods inculcate life-long skills and learning aptitude in them. Continuing dental education, guest lectures and workshops are available to them to enrich their knowledge and skill. Preclinical and clinical training is imparted to students to learn each aspect of clinical training thoroughly. Clinical and field treatment camps educate the student in time and patient management, which helps them in their career. Community outreach programs and treatment initiatives give a unique interaction of the students and the general public thereby developing an early doctor-patient relationship, which can help the students throughout their life.

File Description	Documents
Learning environment facilities with geo tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded
2.3.2 - Institution facilitates the Skills Laboratory / Simulation F The Institution: Has Basic Clinic Simulation Training Models and skills in the relevant disciplines. simulators for simulation-based structured programs for trainin assessment of students in Clinica	Based Learning cal Skills / I Trainers for Has advanced training Has g and

Simulation based learning. Conducts training programs for the faculty in the use of clinical skills lab and simulation methods of teachinglearning

File Description	Documents
List of clinical skills models	No File Uploaded
Geo tagged photographs of clinical skills lab and simulation centre	No File Uploaded
List of training programmes conducted in the facilities during the year	No File Uploaded
Any other relevant information	No File Uploaded

2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process including online eresources

The institution possesses training aids like computers, audio-visual media, internet and ICT-based tools, teaching models, posters etc by which students get optimum and effective learning experience. All departments and the central library are well equipped in these teaching aids. Webinars and video based presentations are part of the learning experience. The institution website provides useful information to the students. The digital library provides e-learning facility to the students via internet as well as CD/DVD based data. The faculty is well-versed in the use of modern teaching methods like computers, internet, audiovisual aids and other media. All staff members doing research have been trained in internet based research manuscript submission and publication systems. The teaching staff themselves prepares powerpoint and other computer-based teaching presentations and employ them in lectures.

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	Nil
List of teachers using ICT- enabled tools (including LMS)	Nil
Webpage describing the "LMS/ Academic Management System"	Nil
Any other relevant information	Nil

2.3.4 - Student :Mentor Ratio (preceding academic year)		
Number of Mentors		Number of Students
46		445
File Description	Documents	
Details of fulltime teachers/other recognized mentors and students		<u>View File</u>
Any other relevant information		No File Uploaded

2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skills and innovation among students

Every aspect of our teaching ensures development of skills, knowledge and attitude to practice dentistry. At the outset, the orientation program and counseling classes are held to refresh the student and make him/her focus on the field of study. Students with physical, learning and language difficulties are identified and assisted so they can come at par with existing students within a short period of time. The mentor system creates an atmosphere where students can discuss and resolve any difficulties and hindrances to their professional life and to a certain extent, their personal life so it does not affect their education. Apart from regular classes and preclinical/clinical training, students are exposed to ICT-based learning, seminars and conferences, project based training and community work so they can excel in all these spheres. The teaching language and style is adapted to suit the particular audience, based on their basic knowledge, their aptitude, attention span etc and maximum effort is made to ensure knowledge transfer. Clinical training is done in batches of 5-10 each in every department, to ensure individual attention and exposure. Small batches ensure that they are allotted maximum number of patients to improve their clinical skills. Clinical assessment and viva voce is regularly conducted within these batches to intensively focus on the students to excel in the clinics. Seminar presentation is done by individual students and batches in lecture halls to enable them to be thorough in the subject and do innovative and creative thinking.

File Description	Documents
Appropriate documentary evidence	Nil
Any other relevant information	Nil

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of fulltime teachers against sanctioned posts during the year

#### 102

File Description	Documents
Any other relevant information	No File Uploaded
List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)	No File Uploaded
Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)	No File Uploaded

2.4.2 - Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super specialities /other PG degrees (like MD/ MS/ MDS etc.,) in Health Sciences for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils during the year

2.4.2.1 - Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils. During the year data to be entered

File Description	Documents
List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/M Ch/DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year	No File Uploaded
Copies of Guide-ship letters or authorization of research guide provided by the university	No File Uploaded
Any other relevant information	No File Uploaded

## **2.4.3** - Total Teaching experience of fulltime teachers in number of years (data for the academic year)

#### 7

File Description	Documents
List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)	<u>View File</u>
Any other relevant information	No File Uploaded

## 2.4.4 - Number of teachers trained for development and delivery of e-content / e-courses during the year

0

File Description	Documents
Reports of the e-training programmes	No File Uploaded
e-contents / e-courses developed	No File Uploaded
Year –wise list of full time teachers trained during the year	No File Uploaded
Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations	No File Uploaded
Web-link to the contents delivered by the faculty hosted in the HEI's website	No File Uploaded
Any other relevant information	No File Uploaded

2.4.5 - Number of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, professional achievements and academic leadership at State, National, International levels from Government / Government-recognized agencies / registered professional associations / academies during the year

File Description	Documents
Institutional data in the prescribed format/ Data template	No File Uploaded
e-copies of award letters (scanned or softcopy)	No File Uploaded
Any other relevant information	No File Uploaded

#### 2.5 - Evaluation Process and Reforms

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

Academic calendar is developed prior to the start of each academic year. This contains tentative details of internal examinations, regular annual programs, holidays, co-curricular and extracurricular activities. They are distributed to departments, faculty and students.

However, during this pandemic, physical calendar was not prepared. Online document was formulated and sent electronically to stakeholders. Also, there was difficulty in conducting these internal examinations in online mode. Departments have done a remarkable job in this aspect without compromising on the fundamental requirements

File Description	Documents
Academic calendar	Nil
Dates of conduct of internal assessment examinations	Nil
Any other relevant information	Nil

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound and efficient. Provide a description on Grievance redressal mechanism with reference to continuous internal evaluation, matters relating to University examination for submission of appeals, providing access to answer scripts, provision of re-totaling and provision for reassessment within 100 - 200 words

Continuous assessment is done by holding of at least three internal examinations. These are called Terminal examinations and are held once every 3 months. The marks along with the three month attendance are sent to the University for their appraisal. The University monitors their performance and issues hall ticket based on these

results and the institution's recommendations. Apart from this, several cycle tests, chapter-wise tests, viva voce, practical and clinical examinations are held in each department and an internal assessment mark (20 marks) is formulated based on those results. They are added to the final University examination tally. The University provides photocopies of answer sheets on request by the students. Usually when the students fail the examination or get much lower than they expect, they apply for retotaling. Request for the photocopies are made in writing to the University and given to the students in person. Re-evaluation is only rarely done as the initial stage of double and triple evaluation makes very little margin of error. Below par performing students are given individual attention and reasons for the performance analysed and resolution of any issue is discussed. The results along with the quarterly attendance percentage are sent to parents/guardians by post, email and sms. After which, a parent-teacher meeting is called if needed, and a three-way discussion is done for the benefit of the student.

File Description	Documents
Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year	No File Uploaded
Number of grievances regarding University examinations/ Internal Evaluation	No File Uploaded
Any other relevant information	No File Uploaded

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system. Describe the reforms implemented in internal evaluation/ examinations with reference to the following within 100 - 200 words Examination procedures Processes integrating IT Continuous internal assessment system Competency-based assessment Workplace-based assessment Self assessment OSCE/OSPE

The University formulates the question and evaluation pattern. The theory examination is summative, while practical examinations are essentially formative. In theory examinations, the answers are evaluated based on their relevance, completeness, understanding of the topic, key points, and evidence of further reading by the student. Marks are awarded accordingly and totaled. In practical examinations, there is part-formative and part-summative mode of evaluation. The clinical assessment and viva voce are evaluated based on the examiner's assessment of the student overall performance in the practical procedures.Apart from this, several cycle tests, chapter-wise tests, viva voce, practical and clinical examinations are held in each department. Each department has a unique method in assessment of the students.

The evaluation of students is done based on their performance in key parameters like: • Knowledge of the basics, correct examination, diagnosis and treatment plan • Application of the knowledge to clinical procedures • Patient management including chairside manners and ensuring patient comfort during procedures • Infection control and barrier protection, isolation etc. • Time management during the clinical procedures • Completeness and comprehensiveness of the performed procedure • Performance during viva voce

File Description	Documents
Information on examination reforms	Nil
Any other relevant information	Nil
2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On time assessment and feedback Makeup assignments /tests Remedial teaching/ support	

File Description	Documents
List of opportunities provided for the students for midcourse improvement of performance in the examinations	No File Uploaded
Information as per Data template	<u>View File</u>
Policy document of midcourse improvement of performance of students	No File Uploaded
Re-test and Answer sheets	No File Uploaded
Any other relevant information	No File Uploaded

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific) and graduate attributes as per the provisions of the Regulatory bodies and the University; which are

communicated to the students and teachers through the website and other documents

## The stated leaning course outcomes and program outcomes are available in the college website

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	Nil
Methods of the assessment of learning outcomes and graduate attributes	Nil
Upload Course Outcomes for all courses (exemplars from Glossary)	Nil
Any other relevant information	Nil

#### 2.6.2 - Incremental performance in Pass percentage of final year students in the year

File Description	Documents
List of Programmes and the number of students passed and appeared in the final year examination for the year	No File Uploaded
Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.	No File Uploaded
Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution	No File Uploaded
Trend analysis for the last year in graphical form	No File Uploaded
Data template	<u>View File</u>
Any other relevant information	No File Uploaded

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with the stated

learning outcomes. Provide details on how teaching learning and assessment processes are mapped to achieve the generic and program-specific learning outcomes (for each program) within 100 - 200 words

Departments have evolved learning objectives in form of course outcome and program outcomes required in each graduate. The internal examinations provide an objective maechanism to assess the student as per the develpoed objectives. This is integrated with the diversification of students. Students who have achieved below their expected potential are given additional support and encouraged to perform to the fullest. Advanced students are also encouraged to aim higher and particiate in advaced level programs and competitions. The following is an example:

CRITERIA FOR ASSESSMENT OF STUDENTS AS SLOW PERFORMERS

- Students are assessed for academic performance based on the first terminal examination marks
- The students who score less than 40% are assessed and counseled.
- After discussing with student and mentor, the head of the department categorizes the student as a "slow performer"

CRITERIA FOR ASSESSMENT OF STUDENTS AS ADVANCED PERFORMERS

- Students are assessed for academic performance based on the first terminal examination marks
- The students who score more than 70% are assessed and counseled.
- After discussing with student and mentor, the head of the department categorizes the student as a "advanced performer"

File Description	Documents
Programme-specific learning outcomes	Nil
Any other relevant information	Nil

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-up action taken and outcome analysis within 100 - 200 words

Parent teacher meetings are held annually in the institution and more meetings are scheduled if required. Usualy the meeting is held after the first internal examination where the performance of the student is discussed. Mentors hold one to one meeting with the parents and converse regarding all aspects of the students development. Any counseling is held if needed by professionals. Remedial measures are undertaken in consultation with parents and they are regularly involved in the continuing student development. The outcome is monitored in class tests and the second internal exams where additional meetings are scheduled within departments. Thus the student, parent and the mentor are involved from the early stages for the all round development of the student.

File Description	Documents
Proceedings of parent –teachers meetings held during the year	Nil
Follow up reports on the action taken and outcome analysis.	Nil
Any other relevant information	Nil

#### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Online student satisfaction survey regarding teaching learning process

#### https://forms.gle/gtZz8KDz2pebVoPV8

File Description	Documents
Any other relevant information	No File Uploaded

#### **RESEARCH, INNOVATIONS AND EXTENSION**

#### 3.1 - Resource Mobilization for Research

**3.1.1** - Number of teachers recognized as PG/ Ph.D research guides by the respective University during the year

File Description	Documents
Copies of Guide-ship letters or authorization of research guide provide by the university	No File Uploaded
Information as per Data template	No File Uploaded
Any other relevant information	No File Uploaded
List of full time teachers recognized as PG/ Ph.D guides during the year.	No File Uploaded
List of full time teacher during the year.	No File Uploaded

## **3.1.2** - Number of teachers awarded national /international fellowships / financial support for advanced studies/collaborative research and participation in conferences during the year

0	
File Description	Documents
Fellowship award letter / grant letter from the funding agency	No File Uploaded
List of teachers and their national/international fellowship details (Data templates)	No File Uploaded
E-copies of the award letters of the teachers	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.1.3 - Number of research projects/clinical trials funded by government, industries and nongovernmental agencies during the year

Number of Research Projects	Amount / Funds Received
0	Nil

File Description	Documents
List of research projects and funding details during the year (Data template)	No File Uploaded
List of research projects and funding details during the year (Data template)	No File Uploaded
Link for funding agencies websites	Nil
Any other relevant information	No File Uploaded

#### **3.2 - Innovation Ecosystem**

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Centre and other initiatives for creation and transfer of knowledge. Describe the available Incubation Centre and evidence of its functioning (activities) within 100 - 200 words

#### WE DO NOT HAVE AN INCUBATION CENTER IN OUR INSTITUTION

File Description	Documents
Details of the facilities and innovations made	Nil
Any other relevant information	Nil

3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing for Research Grants and Industry-Academia Collaborations during the year

File Description	Documents
List of workshops/seminars during the year(Data template)	No File Uploaded
Reports of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### **3.3 - Research Publications and Awards**

3.3.1 - The Institution ensures implementation of its stated Code of Ethics for research. The Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following: There is an Institutional ethics committee which oversees the implementation of all research projects All the projects including student project work are subjected to the Institutional ethics committee clearance The Institution has plagiarism check software based on the Institutional policy Norms and guidelines for research ethics and publication guidelines are followed

File Description	Documents
Institutional Code of Ethics document	<u>View File</u>
Minutes of meetings of the committees with reference to the code of ethics	<u>View File</u>
Any other relevant information	No File Uploaded

3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received per recognized PG teachers\* of the Institution during the year

## **3.3.2.1** - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received per recognized PG teachers\* of the Institution during the year

#### 0

File Description	Documents
Any other relevant information	No File Uploaded
List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year	No File Uploaded
List of teachers recognized as guides during the year	No File Uploaded
Information as per Data template	No File Uploaded
Letter of PG guide recognition from competent authority	No File Uploaded

## **3.3.3** - Number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the year

**3.3.3.1** - Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during the year

65	
File Description	Documents
Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t	No File Uploaded
Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list	No File Uploaded
Information as per Data template	<u>View File</u>
Any other relevant information	No File Uploaded

## 3.3.4 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings indexed in UGCCARE list on the UGC website/ Scopus/ Web of Science/ PubMed/ during the year

1

File Description	Documents
List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year	No File Uploaded
Information as per Data template	<u>View File</u>
Any other relevant information	No File Uploaded

#### **3.4 - Extension Activities**

3.4.1 - Number of extension and outreach activities carried out in collaboration with National and International agencies, Industry, the community, Government and NonGovernment organized bodies through NSS/NCC during the year

File Description	Documents
List of extension and outreach activities during the year (Data Template)	<u>View File</u>
List of students in NSS/NCC involved in the extension and outreach activities during the year	No File Uploaded
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.4.2 - Number of students participating in extension and outreach activities during the year

#### 118

File Description	Documents
Reports of the events organized	<u>View File</u>
List of extension and outreach activities conducted with industry, community etc for the last year (Data template)	No File Uploaded
List of students who participated in extension activities during the year	No File Uploaded
Geotagged photographs of extension activities	No File Uploaded

3.4.3 - Number of awards and recognitions received for extension and outreach activities from Government / other recognised bodies during the year. Describe the nature and basis of awards /recognitions received for extension and outreach activities of the Institutions from Government /other recognised bodies during the year within 100 - 200 words

NIL

File Description	Documents
List of awards for extension activities in the year	Nil
e-copies of the award letters	Nil
Any other relevant information	Nil

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like Swachh Bharath, health and hygiene awareness and socioeconomic development issues carried out by the students and staff during the year. Describe the impact of extension activities in sensitizing students to social issues and holistic development within 100 - 200 words

#### NIL

File Description	Documents
Details of Institutional social responsibility activities in the neighbourhood community during the year	Nil
Any other relevant information	Nil

#### 3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc. per year for the year

File Description	Documents
Certified copies of collaboration documents and exchange visits	No File Uploaded
Any other relevant information	No File Uploaded
List of collaborative activities for research, faculty/student exchange etc. (Data template)	No File Uploaded
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated	No File Uploaded

# 3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroad for academic, clinical training / internship, on-the job training, project work, student / faculty exchange, collaborative research programmes etc. during the year

0		
File Description	Documents	
List of functional MoUs for the year (Data Template)	<u>View File</u>	
E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date and completion date	No File Uploaded	
List of partnering Institutions/ Industries /research labs with contact details	No File Uploaded	
Any other relevant information	No File Uploaded	

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., classrooms, ICT-enabled classrooms, seminar halls, facilities for clinical learning, learning in the community, Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories, skills labs etc. as stipulated by the appropriate Regulatory bodies within 100 - 200words

The individual departments are well equipped with facilities like

clinical and laboratory halls, adequate dental chairs, seminar halls, museums, library rooms and reading sections. There are lecture halls with computer, microphone and projection systems, with provision for mobile broadband connection. The lecture halls have traditional and modern systems in place for any form of teaching. Adequate chairs and tables, with ventilation and lightings are in place. The central library is furnished with books, journals, ebooks and databases, internet-based resources etc with spacious interiors suitable for reading and other academic activities. Preclinical and clinical laboratories are fully equipped. A mobile dental van is available for dental camps and for special requirements. Three peripheral clinics at rural centers have been established. Electronic modes of communication with students and their parents are in place for effective conveyance of attendance and assessment particulars.

File Description	Documents
List of available teaching- learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	Nil
Geo tagged photographs	Nil
Any other relevant information	Nil

4.1.2 - The Institution has adequate facilities to support physical and recreational requirements of students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre, etc.) and for cultural activities. Describe the adequacy of facilities for sports, games and cultural activities including specification about area/size, year of establishment and user rate within 100 - 200 words

The college campus has a playground for sport activities including a cricket ground, volley ball, football and basketball courts. The Dr Abdul Kalam convention center can house cultural events. We have organized a South Indian Undergraduate Dental Convention - MOKSHAA for the past 6 years. More than 30 colleges and hundreds of delegates participated in the mega event which had three components - a scientific session (Illumination), a sport session (Olympia) and a cultural session (Carnival). The two-to three day event showcased the academic, sport and cultural infrastructure of the institute.In addition, annual College day and Sports Day are regularly held which also engages students in cultural and sports activity. Winners of academic, sports and cultural competitions are given prizes.

File Description	Documents
List of available sports and cultural facilities	Nil
Geo tagged photographs	Nil
Any other relevant information	Nil

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Describe the availability and adequacy of campus facilities such as hostels, medical facilities, toilets, canteen, post office, bank, roads and signage, greenery, alternate sources of energy, STP, water purification plant, etc. (within 100 - 200 words)

#### All essential facilities are available in the institution.

File Description	Documents
Photographs/ Geo tagging of Campus facilities	Nil
Any other relevant information	Nil

## **4.1.4** - Number of expenditure incurred, excluding salary, for infrastructure development and augmentation during the year

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File Description	Documents
Audited utilization statements (highlight relevant items)	No File Uploaded
Details of budget allocation, excluding salary during the year (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

#### 4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipment, clinical teachinglearning and laboratory facilities as stipulated by the respective Regulatory Bodies within 100 - 200 words

For the purpose of developing skills, the college has a rigorous clinical and pre-clinical program for students. Apart from this,

Basic Life support programs are conducted regularly. Clinical Hands On courses are organized by the institution, on skill-sensitive techniques like Laser Dentistry, Implant placement etc. This imparts useful career training. Our community goals, as already explained, are paramount to our clinical training. Near-daily camp postings, community awareness initiatives, school dental care programs etc., go a long way in community orientation of the dental students. Since dentistry has become a multifaceted conglomerate, with each specialty independent in its own right, intensive and compulsory training in all departments is part of the curriculum. Students are trained separately in each department focusing on that particular specialty to address the specific patient needs. Academic and field training includes basic medical education including life support and provision of dental treatment according to the patient needs and also taking into account the medical history and physiologic conditions. The students are engaged in research as well as in community programs. Students are actively involved in paper and poster presentations, table clinics, model design, dental documentaries, and other projects.

File Description	Documents
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	Nil
The list of facilities available for patient care, teaching-learning and research	Nil
Any other relevant information	Nil

**4.2.2** - Number of patients per year treated as outpatients and inpatients in the teaching hospital for the year

#### 4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the year

File Description	Documents
Any other relevant information	No File Uploaded
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	<u>View File</u>
Outpatient and inpatient statistics for the year	No File Uploaded
Link to hospital records/ Hospital Management Information System	Nil

**4.2.3** - Number of students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

**4.2.3.1** - Number of UG students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

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File Description	Documents
Detailed report of activities and list of students benefitted due to exposure to learning resource	No File Uploaded
Details of the Laboratories, Animal House & Herbal Garden	No File Uploaded
Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Availability of infrastructure for community based learning. Institution has: Attached Satellite Primary Health Center/s Attached Rural Health Center/s other than College teaching hospital available for training of students Residential facility for students / trainees at the above peripheral health centers /hospitals Mobile clinical service facilities to reach remote rural locations	ve
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File Description	Documents
Description of community-based Teaching Learning activities (Data Template)	<u>View File</u>
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	No File Uploaded
Government Order on allotment/assignment of PHC to the institution	No File Uploaded
Any other relevant information	No File Uploaded

#### **4.3 - Library as a Learning Resource**

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe the Management System of the Library within 100 - 200 words

There is a digital library section that caters to staff and students. There are computers in every department with broadband facilities that provide service to them. The department systems and the library facilities/staff help are available to the faculty. The IT systems administrator is available to provide assistance to any member of the faculty should he/she require it. Library automation software is LIBGENIE. This ensures efficacious usge of library resources. The library is monitored by the Library committee. It keeps track of procurement of books, journal renewal of subscription etc. The committee consults all departments in maintenance of library and requirement of new resources. It also helps in the maintenance of departmental libraries.

File Description	Documents
Geo tagged photographs of library facilities	Nil
Any other relevant information	Nil

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

LIBRARY SERVICE TYPE EXISTING NEWLY ADDED TOTAL TEXT BOOKS NO VOLUE NO VOLUE NO VOLUE 3872 1,81,358 133 3,00,079 4001 4,81,433 REFERENCE BOOK 4 19,333 9 50,494 13 69,827 E-BOOKS - - - - - JOURNALS 44 17,03,800 50 15,09,847 94 32,13,647 E-JOURNALS 27 2,00,000 27 2,00,000 54 4,00,000 DIGITAL DATABASE E - CONSORTIUM CD 178 - -178 - LIBRARY AUTOMATION LIBZENIE

File Description	Documents
Data on acquisition of books / journals /Manuscripts /ancient books etc., in the library	Nil
Geotagged photographs of library ambiance	Nil
Any other relevant information	Nil
4.3.3 - Does the Institution have with membership / registration f following: 1 e – journals / e-book	for the
with membership / registration f following: 1 e – journals / e-book Shodh Sindhu Shodh ganga SW Discipline-specific Databases	for the cs consortia E- AYAM
with membership / registration f following: 1 e – journals / e-book Shodh Sindhu Shodh ganga SW	for the ss consortia E-
with membership / registration for following: 1 e – journals / e-book Shodh Sindhu Shodh ganga SW Discipline-specific Databases File Description Details of subscriptions like e- journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data	for the ss consortia E- AYAM Documents

## **4.3.4** - Annual expenditure for the purchase of books and journals including e- journals during the year (INR in Lakhs)

#### 11.25
File Description	Documents
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	No File Uploaded
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the academic year) Describe in-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students data for the preceding academic year within 100 - 200 words

Due to the lockdowns and disruptions in academic activities result of the pandemic, library usage was restructed for many months in this year. Students were provided with e-learning resources like pdfs, PPTs, videos and other material to enrich themselves during the period. Whenever there was relaxation of the lockdown the usual library practices were continued under COVID protocol.

File Description	Documents
Details of library usage by teachers and students	Nil
Details of library usage by teachers and students	Nil
Any other relevant information	Nil

4.3.6 - E-content resources used by teachers:<br/>MOOCs platforms SWAYAM Institutional<br/>LMS e-PG-Pathshala Any otherE. None of the Above

File Description	Documents
Links to documents of e-contents used	No File Uploaded
Data template	No File Uploaded
Any other relevant information	No File Uploaded

4.4 - IT Infrastructure

## **4.4.1** - Number of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (data for the academic year)

4

File Description	Documents
Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi-Fi- enabled ICT facilities (Data Template)	<u>View File</u>
Geo-tagged photos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

4.4.2 - Institution frequently updates its IT facilities and computer availability for students including Wi-Fi . Describe computer availability for students and IT facilities including Wi-Fi with the date(s) and nature of updation within 100 - 200 words

In our institution online teaching is done and students are provided access to e-learning facilities in the library and departments. Webinars and live demo/video presentations are regularly conducted. Most of the teaching is done by power point and newer methods.All four lecture halls, the Audiovisual room and the Auditorium provide for ICT-enabled teaching. All are employed to ensure optimum quality of teaching-learning.There is a digital library section that caters to staff and students. There are computers in every department with broadband facilities that provide service to them. The department systems and the library facilities/staff help are available to the faculty. The IT systems administrator is available to provide assistance to any member of the faculty should he/she require it.Computer hardware and software are upgraded regularly depending on the requirement.

File Description	Documents		
Documents related to updation of IT and Wi-Fi facilities		Nil	
Any other relevant information		Nil	
4.4.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:		E. < 50 MBPS	

File Description	Documents
Details of available bandwidth of internet connection in the Institution(Data Template)	<u>View File</u>
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant information	No File Uploaded

#### 4.5 - Maintenance of Campus Infrastructure

## **4.5.1** - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

#### 441

File Description	Documents
Audited statements of accounts on maintenance o f physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer	No File Uploaded
Details about approved budget and expenditure on physical and academic support facilities (Data templates)	<u>View File</u>
Any other relevant information	No File Uploaded

4.5.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. Describe policy details of systems and procedures for maintaining and utilizing physical and academic support facilities within a maximum of 100 -200 words.

Infrastructure of our institution is designed as per the norms of the Dental Council of India and the Tamil Nadu Dr MGR Medical university. Maintenance of the infrastructure and equipment is done regularly with annual maintenance contracts wherever applicable. The budget requirements are analysed and sanctioned by the Management in consultation with the Administrative Director, Administrative officer and the respective departments

File Description	Documents
Minutes of the meetings of the Maintenance Committee	Nil
Log book or other records regarding maintenance works	Nil
Any other relevant information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

## 5.1.1 - Number of students benefited by scholarships/ freeships / fee-waivers by Government / Non-Governmental agencies / Institution during the year

#### 78

File Description	Documents
Attested copies of the sanction letters from the sanctioning authorities	No File Uploaded
List of students who received scholarships/ free ships/fee- waivers	No File Uploaded
Any other relevant information	No File Uploaded
Data template	<u>View File</u>
5.1.2 - Capability enhancement a development schemes employed Institution for students: Soft ski Language and communication s development Yoga and wellness	by the ll development kill

skill development Human value development Personality and professional development

Employability skill development

File Description	Documents
Any other relevant information	No File Uploaded
Link to Institutional website	Nil
Details of capability enhancement and development schemes(Data Template)	<u>View File</u>

## **5.1.3** - Number of students provided training and guidance for competitive examinations and career counseling offered by the Institution during the year

0

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	No File Uploaded
Institutional website. Web-link to particular program/scheme mentioned in the metric	Nil
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre- Examination Coaching centres	No File Uploaded
list of students attending each of these schemes signed by competent authority	No File Uploaded
Any other relevant information	No File Uploaded

5.1.4 - The Institution has an active international student cell to facilitate study in India program etc.., Describe the international student cell activities within 100 - 200 words

At present the institution does not have an international student cell.

File Description	Documents
For international student cell	Nil
Any other relevant information	Nil

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken	в.	Any	3	of	the	Above	
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File Description	Documents
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell	<u>View File</u>
Circular/web-link/ committee report justifying the objective of the metric	Nil
Details of student grievances and action taken (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

#### 5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students qualifying in state/ national/ international level examinations (eg: GATE/ GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/ Defence/ UPSC/ State government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test etc.,) during the year.

0

File Description	Documents
List of students qualifying in state/ national/ international level examinations during the year (Data template)	No File Uploaded
Pass Certificates of the examination	No File Uploaded
Copies of the qualifying letters of the candidate	No File Uploaded
Any other relevant information	No File Uploaded

#### 5.2.2 - Number of outgoing students who got placed / self-employed during the year

20		
File Description	Documents	
Annual reports of Placement Cell	No File Uploaded	
Self-attested list of students placed /self-employed	No File Uploaded	
Details of student placement / self-employment during the year (Data template)	No File Uploaded	
Any other relevant information	No File Uploaded	

## **5.2.3** - Number of the graduated students of the preceding year, who have progressed to higher education

#### 10

File Description	Documents
Supporting data for students/alumni as per data template	No File Uploaded
Details of student progression to higher education (Data template)	<u>View File</u>
Any other relevant information	No File Uploaded

#### **5.3 - Student Participation and Activities**

**5.3.1** - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

7	
File Description	Documents
Duly certified e-copies of award letters and certificates	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Presence of a Student Council, its activities related to student welfare and student representation in academic & administrative bodies/ committees of the Institution. Describe the Student Council, its activities related to student welfare and student representation in academic & administrative bodies /committees of the Institution within 100 - 200words

Student council is has been set up in our college with rotating composition every year. It is headed by one or two chairpersons with up to three general secretaries. Four cultural secretaries, four sport secretaries, and four finance secretaries. A student welfare committee is also set up for helping the students. The activities include but not limited to conducting and regular student-centric programs, festivals and anniversaries, intra and inter college events, clinical society meetings, CDE programs, distinct days of importance to dentists and departments etc. The council organizes and coordinates teams to attend conferences, programs, competitions etc.

File Description	Documents	
Reports on the student council activities	Nil	
Any other relevant information	Nil	

## **5.3.3** - Number of sports and cultural activities/competitions organised by the Institution during the year

0

0	
File Description	Documents
List of sports and cultural activities / competitions organized during the year (Data Template)	No File Uploaded
Report of the events with photographs	No File Uploaded
Any other relevant information	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activates with the support of the college during the year. Describe the contributions of the Alumni Association to the Institution during the year within 100 - 200 words

#### We do not have a registered Alumni association

File Description	Documents
Registration of Alumni association	Nil
Details of Alumni Association activities	Nil
Frequency of meetings of Alumni Association with minutes	Nil
Quantum of financial contribution	Nil
Audited statement of accounts of the Alumni Association	Nil

### 5.4.2 - Provide the areas of contribution by the Alumni Association / chapters during the year Financial /kind Donation of books /Journals/volumes Students placement Student exchanges Institutional endowments

File Description	Documents
List of Alumni contributions made during the year	No File Uploaded
Extract of Audited statements of highlighting Alumni Association contribution	No File Uploaded
Certified statement of the contributions by the head of the Institution	No File Uploaded
Any other relevant information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance. Describe the Vision and Mission of the Institution, nature of governance,

perspective plans and stakeholders' participation in the decision-making bodies highlighting the activities leading to Institutional excellence.

Vision is to strive to make the institution a model of excellence with global standards of education and provide students with equal opportunities, assure freedom of thought and expression, and promote positive change and social justice for betterment of mankind. Mission is to provide valid academic programs of practical and real world knowledge of dentistry to achieve professional and personal success in today's diverse and dynamic society by providing excellent research support facilities and equipment, fostering a culture of assessment, accountability, academic integrity and lifelong learning

Extensive discussions are held taking into account the departmental and institutional needs, infrastructure development, funding capabilities etc. The DCI has mandated building and equipment infrastructure guidelines, which are strictly followed by the Institution. Teachers give valuable input based on their experience and training, to facilitate optimum educational advantage. Student and other stakeholder feedback is discussed and useful suggestions are considered and implemented. The presence and activities of important committees give structured input to the higher levels of administration. Administrators place great emphasis upon the input provided by staff and students and plan accordingly. The preparation of institutional prospectus, academic calendar, planning of teaching and assessment, and essential requirements by way of procurement of equipment and other materials, are all forwarded to the Management at the start of the academic year.

File Description	Documents
Vision and Mission documents approved by the College bodies	Nil
Achievements which led to Institutional excellence	Nil
Any other relevant information	Nil

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentralization and participative management. Describe the organogram of the college management structure and its functioning system highlighting decentralized and participatory management and its outcomes in the Institutional governance within 100 - 200 words

The various institutional committees meet regularly to discuss and formulate plans of action. Monitoring and feedback is also discussed

and relevant action is taken. The convenor of each committee maintains a record of meetings, plans, actions taken etc. All relevant committee deliberations and decisions are conveyed to the leadership for feedback and action.

There is effective decentralization of administration. The major decisions taken by the apex bodies are communicated to the stakeholders. The Principal is the administrative Head and monitors the day-to-day implementation through delegation. The individual departments enjoy a reasonable degree of autonomy regarding the dayto-day academic functioning. Each department holds regular meeting with staff members to discuss and implement measures for the optimal running of the departments, including academics, infrastructure maintenance, stock, research programs, student and staff performance, patient management etc. All these meeting minutes are shared with the Principal who in turn assumes an advisory role to guide the HODs without undermining their authority. Apart from the apex committees, committees on cultural activities, Sports, Library, Purchase, sexual harassment, anti-ragging and grievance, student council, etc are empowered to take relevant decisions, which are forwarded to the Principal and the top committees.Such measures have streamlined instituional functions.

File Description	Documents
Relevant information /documents	
	Nil
Any other relevant information	
	Nil

#### 6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed. Provide the write-up within 100 - 200 words

The institution has a well defied organizational structure. The principal is the Academic head of the institution. He is the chairperson of the Academic committee that is the apex academic body comprising all heads of department and senior faculty. All academic committee meetings deliberate and act on the pertinent matters regarding academic activities during the academic year. The Principal is also the Admiinistrative Head, and has delegated major administrative matters to a senior faculty designated as Administrative Director. The Administrative Director in consultation with the Principal and the Management, oversees all administrative units including financial accounts, transport and accomodation, dental stores, purchase and maintenance, library, canteen, extracurricular activities and facilities, and bodies like the Antiragging cell, prevention of sexual harassment committee, grievance cell etc. All these committees and units function as per norms.

File Description	Documents
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	Nil
Any other relevant information	Nil
Organisational structure	Nil
Strategic Plan document(s)	Nil

6.2.2 - Implementation of e-governance in	в.	Any	4	of	the	Above	
areas of operation Academic Planning and							
Development Administration Finance and							
Accounts Student Admission and Support							
Examination							

File Description	Documents
Data template	<u>View File</u>
Institutional budget statements allocated for the heads of E_governance implementation	No File Uploaded
e-Governance architecture document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Policy documents	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

teaching and non-teaching staff are given the opportunity of availing salary advance on request. They can also opt for a short

term interest free loan equal to their alary that can be repaid in affordable instalments. Loss of pay due to unavodable reasons like hospitalization etc are waived. During the pandemic lockdown, our institution has provided uninterrrupted salary to the staff members even though the institution was closed for many weeks.Staff members receive numerous benefits regarding their pursuit of academic and extracurricular activities. Special permission is given to attend academic programs as well as cultural and sport gatherings. Regular informal staff get-togethers at departmental level are also held to promote rapport among staff. The management funds many conventions held for the benefit of staff and students. Researchers are given all assistance in the form of monetary support, materials and logistics, and comfortable work atmosphere to finish their work with minimum of hassles. Paid Vacation leave of 10 days is available to staff to go to family tours and retreats. There is one casual leave available every month and three hourly permissions granted without loss of pay. Salary increase is considered keeping in mind all requirements as well as on compassionate grounds. Many programs are conducted for career development.

File Description	Documents
Policy document on the welfare measures	Nil
List of beneficiaries of welfare measures	Nil
Any other relevant document	Nil

**6.3.2** - Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)	No File Uploaded
Policy document on providing financial support to teachers	No File Uploaded
List of teachers provided membership fee for professional bodies	No File Uploaded
Receipts to be submitted	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the University for teaching and non- teaching/technical staff during the year (Continuing education programmes, entrepreneurship development programmes, Professional skill development programmes, Training programmes for administrative staff etc.,)

•	1	I		
		Ŀ		

File Description	Documents
List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)	No File Uploaded
Reports of Academic Staff College or similar centers Verification of schedules of training programs	No File Uploaded
Copy of circular/ brochure/ report of training program self conducted program may also be considered	No File Uploaded
Any other relevant information	No File Uploaded

# 6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) including online programmes during the year (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

40

File Description	Documents
Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution	No File Uploaded
Any other relevant information	No File Uploaded
Details of teachers who have attended FDPs during the year (Data template)	No File Uploaded
E-copy of the certificate of the program attended by teacher	No File Uploaded

6.3.5 - Institution has Performance Appraisal System for teaching and non- teaching staff. Describe the functioning of the Performance Appraisal System for teaching and nonteaching staff within 100 - 200 words

The feedback received from the students, patients and parents are taken into account regarding teaching and service provided by the teaching staff. Research assessment is done by the heads of the department by monitoring work of the staff and providing assistance and guidance whenever required. The Dental Council of India has set guidelines regarding promotion of staff based mainly on research activity to encourage such programs by faculty. There is a publication point method wherein every publication by staff member is given a score, according to the journal and contribution of the researcher. The DCI mandates minimum number of points (20 for readers, 30 for Professors, 40 for Head of dept) for consideration for promotion. There are CDE points for attending dental education programs. There is a minimum point requirement which is to be evaluated every 3 years. The overall performance assessment is done by the HODs who give periodic feedback to the Principal. Reasonable time and assistance is provided to them to complete their requirements. Informal appraisal methods are followed for nonteaching staff.

Documents
Nil
Nil

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution is self financing. The major source of income is from student fees. Since the institution is rapidly expanding, additional expenditure is borne by the management to create a wellequipped facility at every level.. In addition, nominal fees charged for advanced treatment of patients form a small portion of the income. The administrative director and the Principal ensure optimal utilization of resources.

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	Nil
Procedures for optimal resource utilization	Nil
Any other relevant information	Nil

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling any audit objections within 100 -200 words

Annual internal audits are performed under the direction of the Principal. The finance department is integratd with the finance wing of the Vels Group of Institutions (Parent University). The audits are done regularly and any issues are addressed promptly and completely.

File Description	Documents
Documents pertaining to internal and external audits for the last year	Nil
Any other relevant information	Nil

## 6.4.3 - Total Grants received from government/non-government bodies, individuals, philanthropists during the year (INR in Lakhs)

Funds/grants received from government bodies (INR in Lakhs)		Funds/grants received from nongovernment bodies (INR in Lakhs)
0		0
File Description	Documents	
Audited statements of accounts for the year		No File Uploaded
Copy of letter indicating the grants/ funds received by respective agency as stated in metric		No File Uploaded
Provide the budget extract of audited statement towards Grants received from Government / non- government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer		No File Uploaded
Information as per Data template		No File Uploaded
Any other relevant information		No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the Internal Quality Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

The Internal Quality Assurance cell was set up in 2016 after the institution achieved its NAAC accreditation for the first cycle. The structure and mechanism of the cell is in accordance with the NAAC manual. The cell comprises the Principal as Chairperson, with a Management member, and few senior faculty, one of who functions as coordinator. A student member, an alumnus and a local society representative are members of the cell. The cell functions for a period of 2 years and is reconstituted by authority of the Principal. Annual meetings were conducted until 2020, after which there were two meetings per year.

IQAC deliberations provided valuable imputs and guidelines for the overall development of the institution. Streamlining of institutional mechanisms, initiation and successful implementation of Post graduate course, the effective management of the COVID pandemic,were done under the aegis of the Cell and the various internal committees. The institution has therefore grown into a prestigious postgraduate institution with a good reputation in the

#### state.

File Description	Documents
The structure and mechanism for Internal Quality Assurance	Nil
Minutes of the IQAC meetings	Nil
Any other relevant information	Nil

6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quality improvement in the year (Please exclude participations in Faculty Development Programmes (FDP) mentioned in metric 6.3.4)

File Description	Documents			
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	No File Uploaded			
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	No File Uploaded			
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	No File Uploaded			
Information as per Data template	No File Uploaded			
Any other relevant information	No File Uploaded			
6.5.3 - The Institution adopts see Assurance initiatives. The Institu- implemented the following QA i Regular meeting of Internal Qua Cell (IQAC) Feedback from stal collected, analysed and report su college management for improve Organization of workshops, sem orientation on quality initiatives and administrative staff. Prepar documents for accreditation boo NBA, ISO, NIRF, NABH, NABI	ution has nitiatives: ality Assurance keholder ubmitted to ements inars, for teachers ration of lies (NAAC,			

File Description	Documents
Information as per Data template	<u>View File</u>
Annual report of the College	No File Uploaded
Minutes of the IQAC meetings	<u>View File</u>
Copies of AQAR	Nil
Report of the feedback from the stakeholders duly attested by the Board of Management	No File Uploaded
Report of the workshops, seminars and orientation program	No File Uploaded
Copies of the documents for accreditation	No File Uploaded
Any other relevant information	No File Uploaded

#### INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Total number of gender equity sensitization programmes organized by the Institution during the year

#### 3

File Description	Documents
List of gender equity sensitization programmes organized by the Institution (Data template)	<u>View File</u>
Copy of circular/brochure/ Report of the program	No File Uploaded
Extract of Annual report	No File Uploaded
Geo tagged photographs of the events	No File Uploaded

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

We institutionalized internal complaints committee for prevention, prohibition and redressal of sexual harassment of employees and students. The committee actively strives to prevent gender harassment and emphasized gender equity in the campus. Awareness programmes are organized in every academic year to make the students aware about it. Students are made aware on the discrimination against women in every sphere of life, low status of women in psychological and social sphere, status of human rights all over the world, legal status, gender differences in perception, strategies to deal with it. Student representative from each year are members of the committee and they actively participate in the monthly meetings.

Women safety in institution is ensured by faculties, medical counsellors and posters with committee member contact details and security guards at places of gathering, CCTV surveillance at all floors. The overall safety and security in ensured and supported by the management.

Promotion of gender equity such as,

- Specific facilities provided for women
- Sexual harassment committee
- CCTV surveillance camera
- KAVALAN app
- Common room
- Children play area

File Description	Documents			
Annual gender sensitization action plan	Nil			
Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	Nil			
Any other relevant information	Nil			
7.1.3 - The Institution has facilit alternate sources of energy and conservation devices 1 Solar ene	energy			

to the Grid Sensor based energy conservation Biogas plant Use of LED bulbs/ power efficient equipment

File Description	Documents
Geotagged Photos	Nil
Installation receipts	No File Uploaded
Facilities for alternate sources of energy and energy conservation measures	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste - The Paper and cardboards are given to a subsidiary of ITC company, WOW (waste out of waste) and they are replaced by A4 bundles of paper. Decomposable items like waste food, vegetables etc are converted into compost and used for growth of plants in the college.

Liquid waste - There are two sewage treatment plants, which treats the liquid waste and the treated water is used to water the plants and gardens and the sports ground.

Biomedical waste - The institution has a tie up with GJ Multiclave a Biomedical waste disposal company. The Bio waste is collected separately along with sharps and the liquid bio waste by them every day for disposal.

E-Waste - The E wastes are collected and sold to e waste company for disposal.

Waste recycle system - The waste water along with the solids are treated in the Sewerage treatment plant (STP) and the treated water is used for watering the gardens and playground.

Hazardous chemicals and radioactive waste - There are no hazardous chemicals or radioactive waste in Dentistry. The waste X Ray developing and fixing solution is taken by GJ Multiclave, Bio-waste management company.

File Description	Documents			
Relevant documents like agreements/MoUs with Government and other approved agencies	Nil			
Geotagged photographs of the facilities	Nil			
Any other relevant information	Nil			
7.1.5 - Water conservation facili in the Institution: Rain water ha well /Open well recharge Constr and bunds Waste water recyclin of water bodies and distribution campus	arvesting Bore ruction of tanks og Maintenance			
File Description	Documents			
Geotagged photos / videos of the facilities	Nil			
Installation or maintenance reports of Water conservation facilities available in the Institution	No File Uploaded			
Any other relevant information	No File Uploaded			
7.1.6 - Green campus initiatives Institution include: Restricted e automobiles Battery-powered vo Pedestrian-friendly pathways B plastics Landscaping with trees	ntry of ehicles an on use of			
File Description	Documents			
Geotagged photos / videos of the facilities if available	Nil			
Geotagged photo Code of conduct or visitor instruction displayed in the institution	No File Uploaded			
Any other relevant information	No File Uploaded			
Reports to be uploaded (Data Template)	<u>View File</u>			

7.1.7 - The Institution has Divyangjan friendly, barrier-free environment Built environment	c.	Any	2	or	3	of	the	Above
with ramps/lifts for easy access to classrooms.								
Divyangjan friendly washrooms Signage								
including tactile path, lights, display boards								
and signposts Assistive technology and								
facilities for Divyangjan to access NAAC for								
Quality and Excellence in Higher Education								
AQAR format for Health Sciences Universities								
Page 68 website, screen-reading software,								
mechanized equipment Provision for enquiry								
and information: Human assistance, reader,								
scribe, soft copies of reading material, screen								
reading								

File Description	Documents
Geo tagged photos of the facilities as per the claim of the institution	No File Uploaded
Any other relevant information	No File Uploaded
Data template	<u>View File</u>
Relevant documents	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

#### INCLUSIVE ENVIRONMENT

The institution is situated in Thalambur which is a suburban area of Chennai city and surrounded by many villages and small-scale industries and the real estate is booming. The college caters to students of various religions like Hindus, Christians, Muslims and Jains. The students come from various socio-economic backgrounds. There is no discrimination of students based on religion, caste, creed, or Socio-economic conditions.

The steps initiated towards inclusive environment are

- The teachers are approachable and advised to assess individual needs, learning preferences and goals.
- The teachers are instructed to be fair towards all students and ensure all students have equal access to opportunities and participation. Festivals like Navaratri, Christmas were

celebrated by all the students and staff members.

- We conduct camps and awareness programs in many places and Tobacco Cessation Counselling also will be done at the camp site for the tobacco consumers.
- On account of international women's day sanitary napkins were distributed to all the women in the village and awareness talk on female hygiene.

File Description	Documents		
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	Nil		
Any other relevant information/documents	Nil		
7.1.9 - The Institution has a pres- conduct for students, teachers, a and other staff and conducts per programmes in this regard. The Conduct is displayed on the web committee to monitor adherence Conduct Institution organized p ethics programmes for students, administrators and other staff d Annual awareness programmes Conduct were organized during	administrators riodic Code of osite There is a to the Code of orofessional , teachers, uring the year on Code of		

File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	No File Uploaded
Web link of the code of conduct	Nil
Details of the monitoring committee of the code of conduct	No File Uploaded
Details of Programs on professional ethics and awareness programs	No File Uploaded
Any other relevant information	No File Uploaded
Institutional data in Prescribed format (Data Template)	<u>View File</u>

7.1.10 - The Institution celebrates/ organizes national and international commemorative days, events and festivals. Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

The Institution celebrates all days of National and International importance and festivals to bring the students together and create a sense of pride in their nation, college and about themselves. Flag hoisting is done every Monday and on Independence Day and Republic Day there are lot of festivities and sweets distributed. The birth anniversary of our Father of the nation Mahatma Gandhi and Swami Vivekananda are remembered.

Every year programs are organized on World cancer day, World No Tobacco Day, World oral health day, Periodontist's Day, Orthodontic day, Prosthodontic day, World immunization day. These days were celebrated by various modes like skit and pamphlet distribution. Guest lecture on importance of immunization was given to all the students and staff members on account of world immunization day. International Women's Day (IWD) is being celebrated globally on March 8 every year.

The government has declared National Youth Day from the day of Swami Vivekananda's Birthday. On account of National youth day competitions for staff and students were conducted on various topics like inspiring stories of swami Vivekananda.

7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the Manual (Respond within 100 - 200 words)

1. E-management of Examination System

Aim: To manage the end-to-end processes of the examination right from the application to declaration of results by using a software system.

Objectives:

1. To make the examination system fully automated

2. To ensure smooth and easy functioning of the examination system for all the stakeholders- students, faculty and examiners

3. To facilitate online evaluation of the papers

Context:

Attempt has been made to make the whole system of examination fully automated with all the processes integrated with each other. The goal is to facilitate and help all the stakeholders involved in the examination process to have a smooth and easy access to all aspects of the exam system.

#### 2. Mokshaa

MOKSHAA is an annual cultural event at sri venkateswara dental college & hospital. It is the most spectacular and fabulous event among dental college culturals. In order to achieve this goal, we have successfully conducted the Indian Dental Convention for the past 9 years. The event claimed a huge response among the Indian dental colleges. We are honored to convey that we have successfully conducted 9th INDIAN DENTAL CONVENTION - MOKSHAA.

File Description	Documents
Best practices page in the Institutional website	Nil
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive to its priority

#### and thrust within 100 - 200 words

#### Institutional Distinctiveness

Sri Venkateswara dental college and hospital is housed in spacious and well planned building which accommodates all the departments equipped with state of the art facilities.

The well equipped laboratories and infrastructural facilities are inseparable parts of the excellent academic activities making it one of the premier dental institutes of our country.

Our institution is attached with two government Primary Health Centres of Tamil Nadu - The Upgraded Primary Health Centre (UPHC) in Medavakkam and the Primary Health Centre in Kelambakkam of Chengalpattu district.

MOU has been signed and is functioning effectively for more than 10 years. The Interns are posted regularly on a daily basis along with a dental staff to render screening camps and simple treatment procedures. Other complex procedures are referred and treated in the college.

Apart from these regular postings, Dental screening camps, Blood donation camps and awareness programs are also conducted.

Since the onset of the COVID-19 pandemic, the Interns and the dental staff have been fully equipped in terms of manpower and resources for treating COVID-19 and Non COVID patients.

File Description	Documents
Appropriate web page in the institutional website	Nil
Any other relevant information	Nil

#### **DENTAL PART**

#### 8.1 - Dental Indicator

**8.1.1 - NEET percentile scores of students enrolled for the MBBS programme for the preceding academic year** 

Number of students enrolled for the MBBS programme during the preceding academic year	Range of NEET percentil e scores Mean NEET percentile score SDNEET percentile score	Mean NEET percentile score	SDNEET percentile score
100	WILL BE UPDATED	WILL BE UPDATED	WILL BE UPDATED

File Description	Documents
List of students enrolled for the BDS programme for the preceding academic year	No File Uploaded
NEET percentile scores of students enrolled for the BDS programme during the preceding academic year.	<u>View File</u>
Any other relevant information	No File Uploaded

8.1.2 - The Institution ensures adequate training for students in pre-clinical skills. Describe the steps taken to improve pre-clinical skills along with details of facilities available for students such as pre-clinical skill labs

Pre clinical skills labs are available in the institution as per the norms of the Dental council of India. All facilities like Phantom head labs, simulation facility, etc are available. The students attend regular sessions and are guided and assessed by the faculty.

File Description	Documents			
Geo tagged Photographs of the pre clinical laboratories	No File Uploaded			
Any other relevant information	No File Uploaded			
8.1.3 - Institution follows infection control protocols during clinical teaching during preceding academic year Central Sterile Supplies Department (CSSD) (records) Provides Personal Protective Equipment (PPE) while working in the clinic Patient safety manual Periodic disinfection of all clinical areas (Register) Immunization of all the care- givers (Registers maintained) Needle stick injury record		B. Any 4 or 5 of the Above		

File Description	Documents
Central Sterile Supplies Department (CSSD) Register (Random Verification by DVV)	No File Uploaded
Disinfection register (Random Verification by DVV)	No File Uploaded
Immunization Register of preceding academic year	No File Uploaded
Relevant records / documents for all 6 parameters	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>

8.1.4 - Orientation / Foundation courses practiced in the institution for students entering the college / clinics / internship. Describe in less than 100-200 words about Orientation for fresh students White coat ceremony Workshops on patient care (community skills, infection control, biomedical waste management, professional ethics) Internship orientation Any other

The following special programs and features are provided in the institution for overall development of the students; • Student orientation program • Counseling sessions • CDE programs • Research methodology and other workshops • Dental camps in crucial areas • Indian dental convention - MOKSHAA INTERCOLLEGE EVENT • Personality development lectures • Hands on programs and webinars etc

Nil
Nil

8.1.5 - The students are trained for using High	C.	Any	3	or	4	of	the	Above
End Equipment for Diagnostic and therapeutic								
purposes in the Institution. Cone Beam								
Computed Tomogram (CBCT) CAD/CAM								
facility Imaging and morphometric softwares								
Endodontic microscope Dental LASER Unit								
Extended application of light based								
microscopy (phase contrast								
microscopy/polarized microscopy/fluorescent								
microscopy) Immunohistochemical (IHC) set								
up								

File Description	Documents			
Invoice of Purchase	No File Uploaded			
Usage registers	No File Uploaded			
Geotagged photos of the facilities, and list of studentstrained in the opted facilities	No File Uploaded			
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>			
treatment such as: Comprehens clinic Implant clinic Geriatric cl health care needs clinic Tobacco clinic Esthetic clinic	inic Special			
File Description	Documents			
Certificate from the principal/competent authority	No File Uploaded			
	No File Uploaded			
Geotagged photos of the facilities, and list of students trained in the opted facilities	No File Uploaded			
facilities, and list of students	No File Uploaded No File Uploaded			

8.1.7 - Number of full-time teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships beyond the eligibility requirements from recognized centers/universities in India or abroad. (Eg: AB, FRCS, MRCP, FAMS, FAIMER & IFME, Fellowships, Ph D in Dental Education etc.) during the year

0

File Description	Documents
List of fulltime teachers with additional Degrees, Diplomas such as AB, FRCS, MRCP, FAMS, FAIMER/IFME Fellowships, Ph D in Dental Education etc. during the year	No File Uploaded
Attest ed e-copies of certificates of postgraduate Degrees, Diplomas or Fellowships	No File Uploaded
Any other relevant information	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	No File Uploaded

8.1.8 - The Institution has introduced objective methods to measure and certify attainment of specific clinical competencies by BDS students/interns as stated in the undergraduate curriculum by the Dental Council of India.

We are following the guidelines of the Dental Council and our affiliating University The Tamil Nadu Dr MGR Medical University. All our internal evaluation processes are as per norms. Our program objectives and outcomes are measurable and are available in the institutional website.

File Description	Documents
Report on the list and steps taken by the College to measure attainment of specific competencies by the BDS students/interns stated in the undergraduate curriculum during the year	Nil
Geotagged photographs of the objective methods used like OSCE/OSPE	Nil
List of competencies	Nil
Any other relevant information	Nil

**8.1.9** - Number of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B during their clinical work during the year.

Number of students admitted in the first year of the teaching programmes during the year		Number of First year students administered immunization /prophylaxis			
100		100			
File Description	Documents				
Policies documents regarding preventive immunization of students, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work	No File Uploaded				
List of students, teachers and hospital staff, who received such immunization during the preceding academic year		No File Uploaded			
Any other relevant information.		No File Uploaded			
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>				

8.1.10 - The College has adopted methods to define and implement Dental graduate attributes with a system of evaluation of attainment of such attributes.

#### NA

File Description	Documents
Dental graduate attributes as described in the website of the College.	Nil
Any other relevant information.	Nil

## 8.1.11 - Per capita expenditure on Dental materials and other consumables used for student training during the year. [Amount in INR (Lakhs)]

NA

File Description	Documents
Audited statements of accounts.	No File Uploaded
Any other relevant information	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	No File Uploaded

8.1.12 - Establishment of Dental Education Department by the College for the range and quality of Faculty Development Programmes in emerging trends in Dental Educational Technology organized by it.

Dental education unit has been initiated in the institution. The first faculty development program was conducted in 2021 as part of the new dental education unit's mandate to create updated knowledge among all faculty. We are currently planning numerous such initiatives in concert with other institutions.

File Description	Documents
List of seminars/conferences/workshops on emerging trendsin Dental Educational Technology organized by the DEU year- wise during the year.	Nil
List of teachers who participated in the seminars/conferences/ workshops on emerging trends in Medical Educational technology organized by the DEU of the College during the year	Nil
Any other relevant information	Nil